

CLAIMS

1. A method for inserting information into an online document, comprising:
 - receiving content information at a first area of a current document, the content information comprising a trigger character and/or a retrieval character;
 - generating, in response to the trigger character, a content display interface at a second area of the current document;
 - generating, in response to the retrieval character, a content information entry at the content display interface, the content information entry comprising a contact, a document or a group; and
 - displaying, in response to an operation on the content information entry, a link of the content information entry at the first area of the current document,
 - wherein said generating the content information entry at the content display interface comprises: displaying a group name card of the group at the content display interface,
 - wherein the method further comprises: jumping onto the group in a communication application for chatting in the group in response to a click operation on the link of the group in the content information entry.
2. The method according to claim 1, wherein said generating the content information entry at the content display interface further comprises:
 - displaying a user name of the contact at the content display interface; and/or
 - displaying the document and a name of the document at the content display interface.
3. The method according to claim 1, wherein said displaying, in response to the operation on the content information entry, the link of the content information entry at the first area of the current document comprises:
 - displaying, in response to the operation on the contact, the document or the group, a link of the contact, the document or the group at the first area of the current document in accordance with a receiving order of the trigger character and the retrieval character.

4. The method according to any one of claims 1 to 3, further comprising:
displaying a user name card of the contact in response to a click operation on the link of the contact in the content information entry; and/or
jumping onto the document in response to a click operation on the link of the document in the content information entry.

5. The method according to any one of claims 1 to 4, further comprising, prior to said jumping onto the document or prior to said jumping onto the group in the communication application for chatting in the group:

acquiring a current user right corresponding to the current document; and
determining whether to jump based on the current user right.

6. An apparatus for inserting information into an online document, comprising:
a receiving module configured to receive content information at a first area of a current document, the content information comprising a trigger character and/or a retrieval character;

a first generating module configured to generate, in response to the trigger character, a content display interface at a second area of the current document;

a second generating module configured to generate, in response to the retrieval character, a content information entry at the content display interface, the content information entry comprising a contact, a document or a group; and

a displaying module configured to display, in response to an operation on the content information entry, a link of the content information entry at the first area of the current document,

wherein the second generating module is further configured to: display a group name card of the group at the content display interface,

wherein the apparatus further comprises: a second click jumping module, configured to jump onto the group in a communication application for chatting in the group in response to a click operation on the link of the group in the content information entry.

7. The apparatus according to claim 6, wherein the second generating module is

further configured to:

display a user name of the contact at the content display interface; and/or

display the document and a name of the document at the content display interface.

8. The apparatus according to claim 6, wherein the displaying module is further configured to:

display, in response to the operation on the contact, the document or the group, a link of the contact, the document or the group at the first area of the current document in accordance with a receiving order of the trigger character and the retrieval character.

9. The apparatus according to any one of claims 6 to 8, further comprising:

a click displaying module, configured to display a user name card of the contact in response to a click operation on the link of the contact in the content information entry; and/or

a first click jumping module, configured to jump onto the document in response to a click operation on the link of the document in the content information entry.

10. The apparatus according to any one of claims 6 to 9, further comprising:

an acquiring module configured to acquire a current user right corresponding to the current document; and

a determining module configured to determine whether to jump based on the current user right.

11. An electronic device, comprising:

a memory, a processor and a computer program stored in the memory and executable on the processor, wherein, the processor is configured to, when executing the computer program, implement the method for inserting information into an online document according to any one of claims 1 to 5.

12. A computer readable storage medium, having a computer program stored thereon, wherein the computer program, when executed by a processor, implements the method for inserting information into an online document according to any one of

claims 1 to 5.