

VIRTUAL MEETING SYSTEM AND METHOD TO PERFORM AN ANNUAL GENERAL MEETING (AGM) BY USERS OVER A NETWORK

Field of Invention

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The present invention generally relates to a virtual meeting system and method to perform an annual general meeting (AGM) by a plurality of users over a network, in particular to a system and method to provide an online virtual meeting platform for joint management bodies, management committees, property management corporations, owners, and consultants to
10 carry out AGM's without breaking SOP guidelines.

Background of the Invention

The subject matter discussed in the background art should not be assumed to be prior art
15 merely as a result of its mention in the background art. Similarly, a problem mentioned in the background art or associated with the subject matter of the background art should not be assumed to have been previously recognized in the prior art. The subject matter in the background art merely represents different approaches, which in-and-of-themselves may also be inventions.

20 Due to the recent COVID-19 pandemic, restrictions have been set on in-person events. Currently, there is various online AGM software that is not catered specifically to the strata industry. In the market, they also use non-AGM software to conduct their online AGM such as zoom and google meet. It is merely a conference call software without procedure, protocol, and the legal process of the Strata Act.

US patent application US20160021339A1 published by Meek; Craig Alexander discloses a meeting management system for managing the conduct of a meeting online provides the functionality to arrange the order of the presenters during a meeting, to show the participants in the meeting and the content presented by them, the 5 relative order of the participants as regards the meeting progress, the timeline of the meeting, and to legally record the total proceedings of the meeting. The participants appear as a rotatable “carousel” of icons.

US patent application US20060095376A1 published by Mitchell; Arthur; et al. discloses a system for conducting a meeting over an electronic network. The method comprises steps of providing the eligible participants with a notice of the upcoming meeting at an address to which they have consented to receive such notices. The method further comprises secure communications during the meeting between the several eligible participants attending such meetings. Moreover, the method of the meeting over an electronic network of the present invention provides for secure voting by the several eligible participants attending the meeting in accordance with their respective voting rights.

However, the current technologies’ limitation consists of not conforming to the management acts or strata acts of various countries such as Strata Act 757 such as registration of users (the process of eKYC), proxy nominations, voting qualifications, voting pre-requisites such as voting by show of hands and share units. In addition, current technologies do not support mass import of user information from a single management building easily.

This specification recognizes that there is a need for a virtual meeting system and method to perform an annual general meeting (AGM) by a plurality of users over a network.

The disadvantages and limitations of traditional approaches will become apparent to the person skilled in the art through a comparison of the described composition and method with

some aspects of the present disclosure, as put forward in the remainder of the present application and with reference to the drawings.

Summary of the Present Invention

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According to embodiments illustrated herein, there is provided a virtual meeting system and method to perform an annual general meeting (AGM) by a plurality of users over a network.

According to embodiments illustrated herein, there is provided a virtual meeting system to perform an annual general meeting (AGM) by a plurality of users over a network. The system
10 includes a memory and a processor. The memory comprising a plurality of instructions for execution. The processor, wherein when the processor executes the instructions and configures a super administrator module, a plurality of joint management bodies (JMBs) module (or management corporation (MC) module), a plurality of property owners module (or proxies module), and a plurality of consultants module. The super administrator module
15 performs operations comprising: creating access for a plurality of joint Management Bodies (JMBs); creating and viewing details and agenda pertaining to the annual general meeting (AGM); viewing and editing a plurality of owners and proxies; viewing and editing a plurality of share units of the owners; viewing and editing a plurality of proposals and seconders of the AGM; adding and editing one or more polling criteria; viewing a plurality
20 of AGM polling and result status; and viewing and editing a plurality of adopted AGM agendas and a plurality of non-adopted AGM agendas. The joint management bodies (JMBs) module performs operations comprising: creating and viewing details and agenda pertaining to the AGM; adding and editing the owners and proxies; adding and editing the share units of the owners; adding and editing the proposals and seconders of the AGM; adding the polling

criteria; viewing the AGM polling results; and adding and editing the adopted AGM agendas and the non-adopted AGM agendas. The property owners module performs operations comprising: executing a KYC verification process; adding the proxies; viewing and adding proposals of the AGM; participating in a polling; viewing polling results; and viewing the adopted AGM agendas and the non-adopted AGM agendas. The consultants module to perform operations comprising: viewing details and agenda pertaining to the AGM; viewing the owners and the proxies; viewing the share units of the owners; viewing the proposals and seconders of the AGM; viewing results of the AGM; and viewing and editing the adopted AGM agendas and the non-adopted AGM agendas.

- 10 In an aspect, the users comprising a plurality of joint management bodies (JMBs), a plurality of management committees (MCs), a plurality of property management corporations, a plurality of owners, and a plurality of consultants.

In an aspect, the JMBs add and edit AGM and details of the AGM for a particular management building.

- 15 In an aspect, the JMBs check the owners and the proxies belonging to them together with the share units of the owners and the proxies.

In an aspect, the JMBs add the agenda to be discussed during the AGM.

In an aspect, the owners will be sent with an invitation link via email from the JMBs.

- 20 In an aspect, the owners participate in the AGM perform the KYC verification process, wherein if the owner fails the KYC verification process, the owners will not be able to participate in the AGM.

In an aspect, the owners add the proxy if the owner does not attend the AGM, wherein the proxy attends the AGM and the proxy's vote is considered on behalf of the owner, wherein once the owner is confirmed as the proxy, the proxy requires to perform the KYC verification process and the JMBs need to verify the KYC verification process.

- 5 In an aspect, the consultants are individuals from one or more third-party organizations.

In an aspect, the voting with show hand and being able to change to voting and polling through the share units.

In an aspect, for the JMB, a qualifier process is performed to qualify eligible voters to determine if the eligible voters have an outstanding maintenance fee.

- 10 In an aspect, for the management corporation, the qualifier process is performed to qualify eligible voters to determine if the eligible voters have the outstanding maintenance fees and if a property title of the eligible voters is transferred, and if the property title is not transferred the eligible voters are not eligible for the voting.

- 15 In an aspect, the system includes a commissioner of buildings system to synchronize an outcome of the AGM. The outcome comprising minutes of the meeting, and new committee information.

- 20 According to embodiments illustrated herein, there is provided a virtual meeting method to perform an annual general meeting (AGM) by a plurality of users over a network. The method includes a step of creating, by a processor configured with a super administrator module, an access for a plurality of joint Management Bodies (JMBs). The method includes a step of creating and viewing, by the super administrator module, details and agenda pertaining to the annual general meeting (AGM). The method includes a step of viewing and editing, by the super administrator module, a plurality of owners and proxies. The method includes a step of

viewing and editing, by the super administrator module, a plurality of share units of the owners. The method includes a step of viewing and editing, by the super administrator module, a plurality of proposals and seconders of the AGM. The method includes a step of adding and editing, by the super administrator module, one or more polling criteria. The method includes

5 a step of viewing, by the super administrator module, a plurality of AGM polling and result status. The method includes a step of viewing and editing, by the super administrator module, a plurality of adopted AGM agendas and a plurality of non-adopted AGM agendas. The method includes a step of creating and viewing, by the processor configured with a plurality of joint management bodies (JMBs) module, details, and agenda pertaining to the AGM. The

10 method includes a step of adding and editing, by the JMBs module, the owners, and proxies. The method includes a step of adding and editing, by the JMBs module, the share units of the owners. The method includes a step of adding and editing, by the JMBs module, the proposals, and seconders of the AGM. The method includes a step of adding, by the JMBs module, the polling criteria. The method includes a step of viewing, by the JMBs module, the AGM

15 polling results. The method includes a step of adding and editing, by the JMBs module, the adopted AGM agendas, and the non-adopted AGM agendas. The method includes a step of executing, by a processor configured with a plurality of property owners module, a KYC verification process. The method includes a step of adding, by the property owners module, the proxies. The method includes a step of viewing and adding, by the property owners

20 module, proposals of the AGM. The method includes a step of participating, by the property owners module, in a polling. The method includes a step of viewing, by the property owners module, polling results. The method includes a step of viewing, by the property owners module, the adopted AGM agendas, and the non-adopted AGM agendas. The method includes a step of viewing, by the processor configured with a plurality of consultants module, details,

and agenda pertaining to the AGM. The method includes a step of viewing, by the consultants module, the owners, and the proxies. The method includes a step of viewing, by the consultants module, the share units of the owners. The method includes a step of viewing, by the consultants module, the proposals, and seconders of the AGM. The method includes a step of viewing, by the consultants module, the results of the AGM. The method includes a step of viewing and editing, by the consultants module, the adopted AGM agendas, and the non-adopted AGM agendas.

In an aspect, the users comprising a plurality of joint management bodies (JMBs), a plurality of management committees (MCs), a plurality of property management corporations, a plurality of owners, and a plurality of consultants.

In an aspect, the JMBs add and edit AGM and details of the AGM for a particular management building.

In an aspect, the JMBs check the owners and the proxies belonging to them together with the share units of the owners and the proxies.

In an aspect, the JMBs add the agenda to be discussed during the AGM.

In an aspect, the owners are sent with an invitation link via email from the JMBs.

In an aspect, the owners participate in the AGM perform the KYC verification process, wherein if the owner fails the KYC verification process, the owners will not be able to participate in the AGM.

In an aspect, the owners add the proxy if the owner does not attend the AGM, wherein the proxy attends the AGM and the proxy's vote is considered on behalf of the owner, wherein

once the owner is confirmed as the proxy, the proxy requires to perform the KYC verification process and the JMBs need to verify the KYC verification process.

In an aspect, the consultants are individuals from one or more third-party organizations.

In an aspect, the voting with show hand and being able to change to voting and polling through
5 the share units.

In an aspect, for the JMB, a qualifier process is performed to qualify eligible voters to determine if the eligible voters have an outstanding maintenance fee.

In an aspect, for the management corporation, the qualifier process is performed to qualify
eligible voters to determine if the eligible voters have the outstanding maintenance fees and
10 if a property title of the eligible voters is transferred, and if the property title is not transferred
the eligible voters are not eligible for the voting.

In an aspect, the processor is configured with a commissioner of buildings system to
synchronize an outcome of the AGM, wherein the outcome comprising minutes of the
meeting, and new committee information.

15 Accordingly, one advantage of the present invention is that it provides an online virtual
Annual General Meeting (AGM) software designed specifically for the Strata industry.

Accordingly, one advantage of the present invention is that it commercializes an ODESI®
eAGM that enables joint management bodies and management corporations to conduct virtual
AGM.

20 Accordingly, one advantage of the present invention is that it allows a seamless, efficient, and
effective means to conduct the AGM. From pre-to post-meeting, ODESI® eAGM simplifies
the entire AGM process to ensure everything is hassle-free for all parties.

According to embodiments illustrated herein, there is provided an ODESI® eAGM enables Joint Management Bodies (JMB) and Management Corporation (MC) to conduct Annual General Meeting (AGM) and Extraordinary General Meeting (EGM) virtually through ODESI eAGM web portal, mobile application, and video conferencing system. Existing products in the market are one software for all industries which the existing products do not cater to the requirements and process flow of the AGM and EGM for management buildings such as strata buildings. The present system and method includes tracking attendance (Quorum) with proper authorization and member registration, Know your customers (KYC) process to identify the rightful property owner, Motion submission before the actual AGM and EGM date and/or during the AGM, live polls, and proxy voting on decisions to be made, Facilitating participation and engagement with a Q&A space before and/or during the meeting, Exporting of detailed reports and data exports once the meeting has concluded, Broadcasting live for all attendees, Vote count based on show hand or share unit, Proposals and seconder functionality, Polling can be activated per session upon request, Submit Qualifier and appointment of proxy and Declaration of agenda to be adopted or not adopted.

The aforementioned features and advantages of the present disclosure may be appreciated by reviewing the following description of the present disclosure, along with the accompanying FIG, wherein like reference numerals refer to like parts.

Brief Description of the Drawings

The appended drawings illustrate the embodiments of a solar photovoltaic fault current limiter (FCL) reactor thereof. Any person with ordinary skills in the art will appreciate that the illustrated element boundaries in the drawings represent an example of the boundaries. In an

exemplary embodiment, one element may be designed as multiple elements, or multiple elements may be designed as one element. In an exemplary embodiment, an element shown as an internal component of one element may be implemented as an external component in another and vice versa. Furthermore, the elements may not be drawn to scale.

- 5 Various embodiments will hereinafter be described in accordance with the accompanying drawings, which have been provided to illustrate, not limit, the scope, wherein similar designations denote similar elements, and in which:

FIG. 1 illustrates a network implementation of the present virtual meeting system and method to perform an annual general meeting (AGM) by a plurality of users over a network, in
10 accordance with an embodiment of the present subject matter.

FIG. 2 illustrates the present virtual meeting system to perform an annual general meeting (AGM) by a plurality of users over a network, in accordance with an embodiment of the present subject matter.

FIG. 3 illustrates a flowchart of the eAGM process, in accordance with at least one
15 embodiment.

FIG. 4 illustrates a flowchart of the KYC process, in accordance with at least one embodiment.

FIG. 5 illustrates a flowchart of the agenda discussion process, in accordance with at least one embodiment.

FIG. 6 illustrates a flowchart to submit new motion by owners., in accordance with at least
20 one embodiment.

FIG. 7 illustrates a perspective view of a template to be imported, in accordance with at least one embodiment.

Detailed Description of the Preferred Embodiment

Systems and methods are disclosed for performing an annual general meeting (AGM) by a plurality of users over a network. Embodiments of the present disclosure include various steps, which will be described below. The steps may be performed by hardware components or may be embodied in machine-executable instructions, which may be used to cause a general-purpose or special-purpose processor programmed with the instructions to perform the steps. Alternatively, steps may be performed by a combination of hardware, software, firmware, and/or by human operators.

Embodiments of the present disclosure may be provided as a computer program product, which may include a machine-readable storage medium tangibly embodying thereon instructions, which may be used to program a computer (or other electronic devices) to perform a process. The machine-readable medium may include, but is not limited to, fixed (hard) drives, magnetic tape, floppy diskettes, optical disks, compact disc read-only memories (CD-ROMs), and magneto-optical disks, semiconductor memories, such as ROMs, PROMs, random access memories (RAMs), programmable read-only memories (PROMs), erasable PROMs (EPROMs), electrically erasable PROMs (EEPROMs), flash memory, magnetic or optical cards, or other type of media/machine-readable medium suitable for storing electronic instructions (e.g., computer programming code, such as software or firmware).

Various methods described herein may be practiced by combining one or more machine-readable storage media containing the code according to the present disclosure with appropriate standard computer hardware to execute the code contained therein. An apparatus for practicing various embodiments of the present disclosure may involve one or more

computers (or one or more processors within a single computer) and storage systems containing or having network access to a computer program(s) coded in accordance with various methods described herein, and the method steps of the disclosure could be accomplished by modules, routines, subroutines, or subparts of a computer program product.

5 Exemplary embodiments will now be described more fully hereinafter with reference to the accompanying drawings, in which exemplary embodiments are shown. This invention may, however, be embodied in many different forms and should not be construed as limited to the embodiments set forth herein. These embodiments are provided so that this disclosure will be thorough and complete and will fully convey the scope of the invention to those of ordinary
10 skill in the art. Moreover, all statements herein reciting embodiments of the invention, as well as specific examples thereof, are intended to encompass both structural and functional equivalents thereof. Additionally, it is intended that such equivalents include both currently known equivalents as well as equivalents developed in the future (i.e., any elements developed that perform the same function, regardless of structure).

15 Thus, for example, it will be appreciated by those of ordinary skill in the art that the diagrams, schematics, illustrations, and the like represent conceptual views or processes illustrating systems and methods embodying this invention. The functions of the various elements shown in the figures may be provided through the use of dedicated hardware as well as hardware capable of executing associated software. Similarly, any switches shown in the figures are
20 conceptual only. Their function may be carried out through the operation of program logic, through dedicated logic, through the interaction of program control and dedicated logic, or even manually, the particular technique being selectable by the entity implementing this invention. Those of ordinary skill in the art further understand that the exemplary hardware,

software, processes, methods, and/or operating systems described herein are for illustrative purposes and, thus, are not intended to be limited to any particular name.

Specific details are given in the following description to provide a thorough understanding of the embodiments. However, it will be understood by one of ordinary skill in the art that the
5 embodiments may be practiced without these specific details. For example, circuits, systems, networks, processes, and other components may be shown as components in block diagram form in order not to obscure the embodiments in unnecessary detail. In other instances, well-known circuits, processes, algorithms, structures, and techniques may be shown without unnecessary detail to avoid obscuring the embodiments.

10 The term “machine-readable storage medium” or “computer-readable storage medium” includes, but is not limited to, portable or non-portable storage devices, optical storage devices, and various other mediums capable of storing, containing, or carrying instruction(s) and/or data. A machine-readable medium may include a non-transitory medium in which data can be stored, and that does not include carrier waves and/or transitory electronic signals
15 propagating wirelessly or over wired connections. Examples of a non-transitory medium may include but are not limited to, a magnetic disk or tape, optical storage media such as compact disk (CD) or versatile digital disk (DVD), flash memory, memory, or memory devices.

FIG. 1 illustrates a network implementation 100 of the present virtual meeting system and method to perform an annual general meeting (AGM) by a plurality of users over a network,
20 in accordance with an embodiment of the present subject matter. Although the present subject matter is explained considering that the present system 102 is implemented on a server, it may be understood that the present system 102 may also be implemented in a variety of computing systems, such as a laptop computer, a desktop computer, a notebook, a workstation, a

mainframe computer, a server, a network server, and the like. It will be understood that the present system 102 may be accessed by multiple users through one or more computing devices 104-1, 104-2...104-N, collectively referred to as computing unit 104 hereinafter, or applications residing on the computing unit 104. Examples of the computing unit 104 may include but are not limited to, a portable computer, a personal digital assistant, a handheld or mobile device, smart devices, and a workstation. The computing units 104 are communicatively accessible to the present system 102 through a network 106.

In one implementation, the network 106 may be a wireless network, a wired network, or a combination thereof. The network 106 can be implemented as one of the different types of networks, such as an intranet, local area network (LAN), wide area network (WAN), the internet, and the like. The network 106 may either be a dedicated network or a shared network. The shared network represents an association of the different types of networks that use a variety of protocols, for example, Hypertext Transfer Protocol (HTTP), Transmission Control Protocol/Internet Protocol (TCP/IP), Wireless Application Protocol (WAP), and the like, to communicate with one another. Further, the network 106 may include a variety of network devices, including routers, bridges, servers, computing devices, storage devices, and the like.

FIG. 2 illustrates the present virtual meeting system 102 to perform an annual general meeting (AGM) by a plurality of users over a network, in accordance with an embodiment of the present subject matter. In an embodiment, the users include but are not limited to a plurality of joint management bodies (JMBs), a plurality of management committees (MCs), a plurality of property management corporations, a plurality of owners, and a plurality of consultants. The system 102 may include at least one processor 202, an input/output (I/O) interface 204, and a memory 206.

The processor 202 may be implemented as one or more microprocessors, microcomputers, microcontrollers, digital signal processors, central processing units, state machines, logic circuitries, and/or any devices that manipulate signals based on operational instructions. Among other capabilities, the at least one processor 202 is configured to fetch and execute
5 computer-readable instructions stored in the memory 206.

The I/O interface 204 may include a variety of software and hardware interfaces, for example, a web interface, a graphical user interface, and the like. The I/O interface 204 may allow the system 102 to interact with a user directly or through computing unit 104. Further, the I/O interface 204 may enable system 102 to communicate with other computing devices, such as
10 web servers and external data servers (not shown). The I/O interface 204 can facilitate multiple communications within a wide variety of networks and protocol types, including wired networks, for example, LAN, cable, etc., and wireless networks, such as WLAN, cellular, or satellite. The I/O interface 204 may include one or more ports for connecting a number of devices to one another or to another server.

15 The memory 206 may include any computer-readable medium known in the art including, for example, volatile memory, such as static random access memory (SRAM) and dynamic random access memory (DRAM), and/or non-volatile memory, such as read-only memory (ROM), erasable programmable ROM, flash memories, hard disks, optical disks, and magnetic tapes. The memory 206 may include modules 208 and data 210.

20 The modules 208 include routines, programs, objects, components, data structures, etc., which perform particular tasks or implement particular abstract data types. In one implementation, the modules 208 may include a super administrator module 212, a plurality of joint management bodies (JMBs) module 214, a plurality of property owners module 216, and a

plurality of consultants module 218, and other module 222. The other modules 222 may include programs or coded instructions that supplement applications and functions of the system 102.

The data 210, amongst other things, serves as a repository for storing data processed, received, and generated by one or more of the modules 208. The data 210 may also include super administrator data 223, joint management bodies (JMBs) data 224, property owners module 225, and consultants module 227. and other data 234. The other data 234 may include data generated as a result of the execution of one or more modules in the other module 222.

In one implementation, the super administrator module 212 performs operations comprising: creating access for a plurality of joint Management Bodies (JMBs); creating and viewing details and agenda pertaining to the annual general meeting (AGM); viewing and editing a plurality of owners and proxies; viewing and editing a plurality of share units of the owners; viewing and editing a plurality of proposals and seconders of the AGM; adding and editing one or more polling criteria; viewing a plurality of AGM polling and result status; and viewing and editing a plurality of adopted AGM agendas and a plurality of non-adopted AGM agendas.

In an embodiment, the joint management bodies (JMBs) module 214 performs operations comprising: creating and viewing details and agenda pertaining to the AGM; adding and editing the owners and proxies; adding and editing the share units of the owners; adding and editing the proposals and seconders of the AGM; adding the polling criteria; viewing the AGM polling results; and adding and editing the adopted AGM agendas and the non-adopted AGM agendas. In an embodiment, the JMBs add and edit AGM and details of the AGM for a particular management building. In an embodiment, the JMBs check the owners and the

proxies belonging to them together with the share units of the owners and the proxies. In an embodiment, the JMBs add the agenda to be discussed during the AGM.

In an embodiment, the property owners module 216 performs operations comprising: executing a KYC verification process; adding the proxies; viewing and adding proposals of the AGM; participating in a polling; viewing polling results; and viewing the adopted AGM agendas and the non-adopted AGM agendas. In an embodiment, the owners are sent with an invitation link via email from the JMBs. In an embodiment, the owners participate in the AGM perform the KYC verification process, wherein if the owner fails the KYC verification process, the owners will not be able to participate in the AGM. In an embodiment, the owners add the proxy if the owner does not attend the AGM, wherein the proxy attends the AGM and the proxy's vote is considered on behalf of the owner, wherein once the owner is confirmed as the proxy, the proxy requires to perform the KYC verification process and the JMBs need to verify the KYC verification process.

In an embodiment, the consultants module 218 performs operations comprising: viewing details and agenda pertaining to the AGM; viewing the owners and the proxies; viewing the share units of the owners; viewing the proposals and seconders of the AGM; viewing results of the AGM; and viewing and editing the adopted AGM agendas and the non-adopted AGM agendas. In an embodiment, the consultants are individuals from one or more third-party organizations.

The voting with show hand and being able to change to voting and polling through the share units. For the JMB, a qualifier process is performed to qualify eligible voters to determine if the eligible voters have an outstanding maintenance fee. For the management corporation, the qualifier process is performed to qualify eligible voters to determine if the eligible voters have

the outstanding maintenance fees and if a property title of the eligible voters is transferred, and if the property title is not transferred the eligible voters are not eligible for the voting. Examples of the property title include but are not limited to strata title. According to an embodiment herein, the system includes a commissioner of buildings system to synchronize
 5 an outcome of the AGM. The outcome comprising minutes of the meeting, and new committee information.

In an embodiment, the present system complies with management Act. Hence, this system is acceptable by the industry.

Thus the present system provides various advantages to the users and the industries such as
 10 property owner's or Strata owner registration process, bulk import of all owners and tenants, real-time voting and polling with pre-requisites, proxies' nomination, online motion submission, consultants, tracking attendance with proper authorization and member registration, allowing pre-voting, live polls, and proxy voting on decisions to be made, facilitating participation and engagement with a Q&A space before the meeting, exporting of
 15 detailed reports and data exports once the meeting has concluded, broadcasting live for all attendees, customizing the solution to fit the company's branding, vote count based on share unit, proposals and seconder functionality, polling can be activated per session upon request, submit qualifier and appointment of a proxy, and declaration of agenda to be adopted or not adopted.

20 FIG. 3 illustrates a flowchart 300 of the eAGM process, in accordance with at least one embodiment. The flowchart 300 depicts, for an eAGM 302, the super admin 304 adds in JMB 306 and JMB 306 sending an invitation to owners 308. At step 310, once the invitation is sent out, JMB 306 can add in agenda and notice out the AGM to the owners 308.

FIG. 4 illustrates a flowchart 400 of the KYC process, in accordance with at least one embodiment. All owners or proxies will need to identify their IC. Without KYC, owners will not be allowed to access the system functionality. JMB will verify each supporting documents uploaded by owners manually for now and we will be adding in machine learning to read uploaded IC in near future. Supporting document consist of driving license or utilities bill.

FIG. 5 illustrates a flowchart 500 of the agenda discussion process, in accordance with at least one embodiment. The owner can add in the proposal through the system and another owner can second the proposal. If a particular proposal is supported by many owners, the proposal will be alerted to JMB and the motion will be brought forward for discussion during the AGM.

FIG. 6 illustrates a flowchart 600 to submit new motion by owners., in accordance with at least one embodiment. If an owner can't attend the AGM, the owner can add in a proxy. The owner will need to fill up an online form in the system. The request will then be received by the JMB and JMB will have to approve the proxy so that the proxy can access the system. The proxy will also need to do a KYC process to be a part of the AGM. Once the KYC process is done, the proxy will be able to represent the owner and the vote cast by proxy will represent the owner.

If a share unit is registered under a company or organization, the owner will need to register a proxy into the system as this is stated in the act from the Malaysian Government. Some developments might have different share units (perimeter area) on their units. This platform will allow JMB to identify each unit share unit.

This is done because the unit that has a higher share unit, the unit vote hence will have more power. The polling calculation will also be different. Below is the example table for polling comparison among share different units.

Unit Type	Share Unit	Ratio
Penthouse	600	1
Normal	300	2

The above table describes that the normal unit will need to have 2 votes against the penthouse unit of 1 vote. This is because penthouse units have more share units in the development perimeter.

- 5 The system will capture the share unit and the system will be equipped with an algorithm to make the polling process follows the share unit allocated by the JMB.

FIG. 7 illustrates a perspective view 700 of a template to be imported, in accordance with at least one embodiment. The present system capture an import template that consists of: unit no, outstanding amount, individual / company, primary owner: name, primary owner: email,
10 primary owner: phone, primary owner: ic no/passport no, joint owner 1: name, joint owner 1: email, joint owner 1: phone, joint owner 1: ic no/passport no, joint owner 2: name, joint owner 2: email, joint owner 2: phone, joint owner 2: ic no/passport no, proxy: name, proxy: email, proxy: phone, proxy: ic no/passport no, and property title: yes/no.

- 15 In an embodiment, the present system conducts and facilitates the eAGM which is a web-based solution that enables JMB/MC, property owners, and tenants to communicate virtually. The solution is readily developed and can be accessed via the internet anywhere, 24/7. Users will just need to register themselves, obtain their designated username and password, and participate in the eAGM event.

- 20 Thus, the present system transforms Annual General Meeting (AGM) and Extraordinary General Meeting (EGM) for strata industry to online virtually without compromising the

requirements of the management act. Further, the present system helps and curbs physical face-to-face meetings ensuring the safety of the management, property owners, and proxy, especially during the COVID-19 pandemic. Furthermore, the present system digitizes and reduces paper waste by going paperless for voting and polling and other required documents such as agenda of meetings printouts. ODESI eAGM pivot and improves over the existing generic online AGM software/solution by focusing on the Strata Industry and its requirements. Further, the present system manages the qualifier for property owners, proxy management for the property owners, voting and polling via show hand or by share units, online submission for the motion before or during the AGM and/or EGM, enables property owners who are not present at the physical meeting to participate in the AGM/EGM through online,

While embodiments of the present disclosure have been illustrated and described, it will be clear that the disclosure is not limited to these embodiments only. Numerous modifications, changes, variations, substitutions, and equivalents will be apparent to those skilled in the art, without departing from the scope of the disclosure, as described in the claims.

Claims

1. A virtual meeting system to perform an annual general meeting (AGM) by a plurality of users over a network, the system comprising:

5 a memory comprising a plurality of instructions for execution; and

a processor, wherein when the processor executes the instructions and configures:

a super administrator module to perform operations comprising:

creating access for a plurality of joint Management Bodies (JMBs);

10 creating and viewing details and agenda pertaining to the annual general meeting (AGM);

viewing and editing a plurality of owners and proxies;

viewing and editing a plurality of share units of the owners;

viewing and editing a plurality of proposals and seconders of the AGM;

adding and editing one or more polling criteria;

15 viewing a plurality of AGM polling and result status; and

viewing and editing a plurality of adopted AGM agendas and a plurality of non-adopted AGM agendas;

a plurality of joint management bodies (JMB) module to perform operations comprising:

20 creating and viewing details and agenda pertaining to the AGM;

adding and editing the owners and proxies;

adding and editing the share units of the owners;

adding and editing the proposals and seconders of the AGM;

adding the polling criteria;

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viewing the AGM polling results; and

adding and editing the adopted AGM agendas and the non-adopted AGM agendas;

a plurality of property owners module to perform operations comprising:

executing a KYC verification process;

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adding the proxies;

viewing and adding proposals of the AGM;

participating in a polling;

viewing polling results; and

viewing the adopted AGM agendas and the non-adopted AGM agendas;

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a plurality of consultants module to perform operations comprising:

viewing details and agenda pertaining to the AGM;

viewing the owners and the proxies;

viewing the share units of the owners;

viewing the proposals and seconders of the AGM;

viewing results of the AGM; and

viewing and editing the adopted AGM agendas and the non-adopted AGM agendas.

- 5 2. The system as claimed in claim 1, wherein the users comprising a plurality of joint management bodies (JMBs), a plurality of management committees (MCs), a plurality of property management corporations, a plurality of owners, and a plurality of consultants.
3. The system as claimed in claims 1 or 2, wherein the JMBs add and edit AGM and
10 details of the AGM for a particular management building.
4. The system as claimed in claims 1 or 2, wherein the JMBs check the owners and the proxies belonging to them together with the share units of the owners and the proxies.
- 15 5. The system as claimed in claims 1 or 2, wherein the JMBs add the agenda to be discussed during the AGM.
6. The system as claimed in claims 1 or 2, wherein the owners are sent with an invitation link via email from the JMBs.

7. The system as claimed in claims 1 or 2, wherein the owners participate in the AGM perform the KYC verification process, wherein if the owner fails the KYC verification process, the owners will not be able to participate in the AGM.

5 8. The system as claimed in claims 1 or 2, wherein the owners add the proxy if the owner does not attend the AGM, wherein the proxy attends the AGM and the proxy's vote is considered on behalf of the owner, wherein once the owner is confirmed as the proxy, the proxy requires to perform the KYC verification process and the JMBs need to verify the KYC verification process.

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9. The system as claimed in claims 1 or 2, wherein the consultants are individuals from one or more third-party organizations.

10. The system as claimed in claim 1, wherein the voting with show hand and being able
15 to change to voting and polling through the share units.

11. The system as claimed in claim 1, wherein, for the JMB, a qualifier process is performed to qualify eligible voters to determine if the eligible voters have an outstanding maintenance fee.

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12. The system as claimed in claim 1, wherein, for the management corporation, the qualifier process is performed to qualify eligible voters to determine if the eligible voters have the outstanding maintenance fees and if a property title of the eligible voters is transferred, and if the property title is not transferred the eligible voters are not eligible for the voting.

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13. The system as claimed in claim 1 comprising a commissioner of buildings system to synchronize an outcome of the AGM, wherein the outcome comprising minutes of the meeting, and new committee information.

10 14. A virtual meeting method to perform an annual general meeting (AGM) by a plurality of users over a network, comprising:

creating, by a processor configured with a super administrator module, an access for a plurality of joint Management Bodies (JMBs);

15 creating and viewing, by the super administrator module, details and agenda pertaining to the annual general meeting (AGM);

viewing and editing, by the super administrator module, a plurality of owners and proxies;

viewing and editing, by the super administrator module, a plurality of share units of the owners;

20 viewing and editing, by the super administrator module, a plurality of proposals and seconders of the AGM;

adding and editing, by the super administrator module, one or more polling criteria;

viewing, by the super administrator module, a plurality of AGM polling and result status; and

viewing and editing, by the super administrator module, a plurality of adopted AGM
5 agendas and a plurality of non-adopted AGM agendas;

creating and viewing, by the processor configured with a plurality of joint management bodies (JMBs) module, details, and agenda pertaining to the AGM;

adding and editing, by the JMBs module, the owners and proxies;

adding and editing, by the JMBs module, the share units of the owners;

10 adding and editing, by the JMBs module, the proposals, and seconders of the AGM;

adding, by the JMBs module, the polling criteria;

viewing, by the JMBs module, the AGM polling results; and

adding and editing, by the JMBs module, the adopted AGM agendas, and the non-adopted AGM agendas;

15 executing, by a processor configured with a plurality of property owners module, a KYC verification process;

adding, by the property owners module, the proxies;

viewing and adding, by the property owners module, proposals of the AGM;

participating, by the property owners module, in a polling;

20 viewing, by the property owners module, polling results; and

viewing, by the property owners module, the adopted AGM agendas, and the non-adopted AGM agendas;

viewing, by the processor configured with a plurality of consultants module, details and agenda pertaining to the AGM;

5 viewing, by the consultants module, the owners and the proxies;

viewing, by the consultants module, the share units of the owners;

viewing, by the consultants module, the proposals and seconders of the AGM;

viewing, by the consultants module, results of the AGM; and

viewing and editing, by the consultants module, the adopted AGM agendas, and the
10 non-adopted AGM agendas.

15. The method as claimed in claims 14 or 15, wherein the users comprising a plurality of joint management bodies (JMBs), a plurality of management committees (MCs), a plurality of property management corporations, a plurality of owners, and a plurality of consultants.

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16. The method as claimed in claims 14 or 15, wherein the JMBs add and edit AGM and details of the AGM for a particular management building.

17. The method as claimed in claims 14 or 15, wherein the JMBs check the owners and
20 the proxies belonging to them together with the share units of the owners and the proxies.

18. The method as claimed in claims 14 or 15, wherein the JMBs add the agenda to be discussed during the AGM.

19. The method as claimed in claims 14 or 15, wherein the owners are sent with an
5 invitation link via email from the JMBs.

20. The method as claimed in claims 14 or 15, wherein the owners participate in the AGM perform the KYC verification process, wherein if the owner fails the KYC verification process, the owners will not be able to participate in the AGM.

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21. The method as claimed in claim 14 or 15, wherein the owners add the proxy if the owner does not attend the AGM, wherein the proxy attends the AGM and the proxy's vote is considered on behalf of the owner, wherein once the owner is confirmed as the proxy, the proxy requires to perform the KYC verification process and the JMBs need to verify the KYC
15 verification process.

22. The method as claimed in claims 14 or 15, wherein the consultants are individuals from one or more third-party organizations.

20 23. The method as claimed in claim 14, wherein the voting with show hand and being able to change to voting and polling through the share units.

24. The method as claimed in claim 14, wherein, for the JMB, a qualifier process is performed to qualify eligible voters to determine if the eligible voters have an outstanding maintenance fee.

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25. The method as claimed in claim 14, wherein, for the management corporation, the qualifier process is performed to qualify eligible voters to determine if the eligible voters have the outstanding maintenance fees and if a property title of the eligible voters is transferred, and if the property title is not transferred the eligible voters are not eligible for the voting.

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26. The method as claimed in claim 14, wherein the processor is configured with a commissioner of buildings system to synchronize an outcome of the AGM, wherein the outcome comprising minutes of the meeting, and new committee information.