

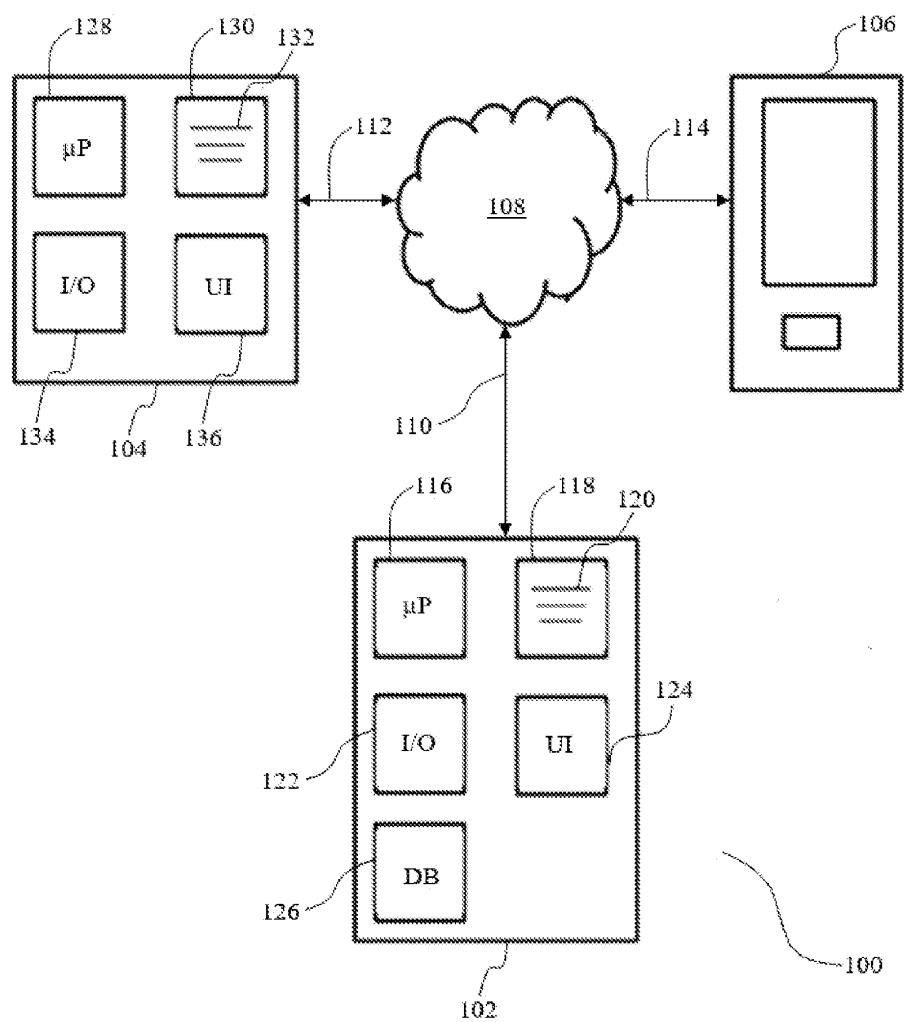


FIG. 1

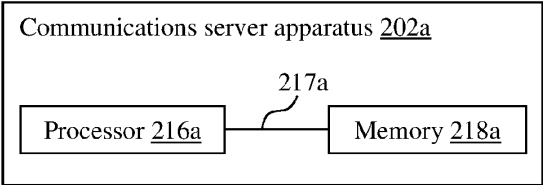


FIG. 2A

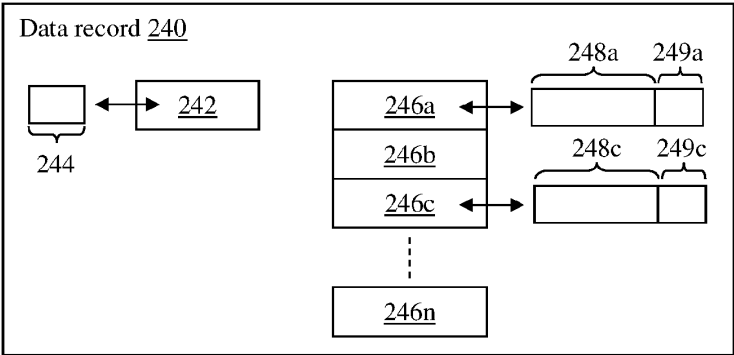


FIG. 2B

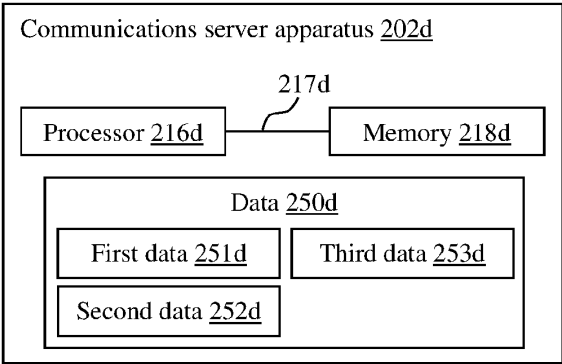


FIG. 2D

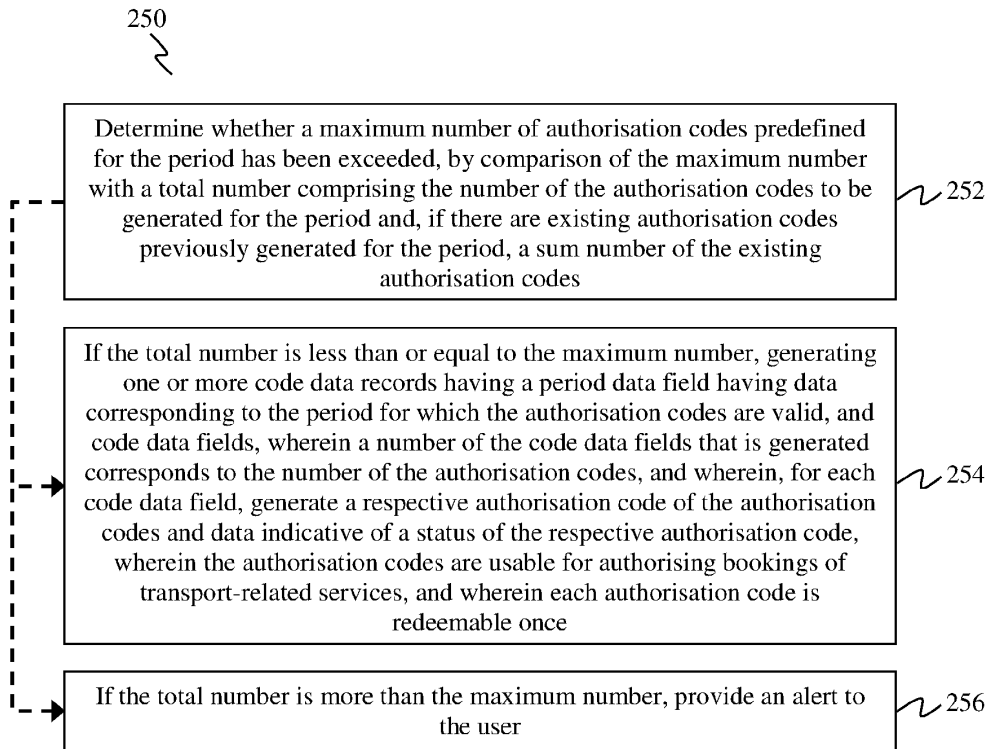


FIG. 2C

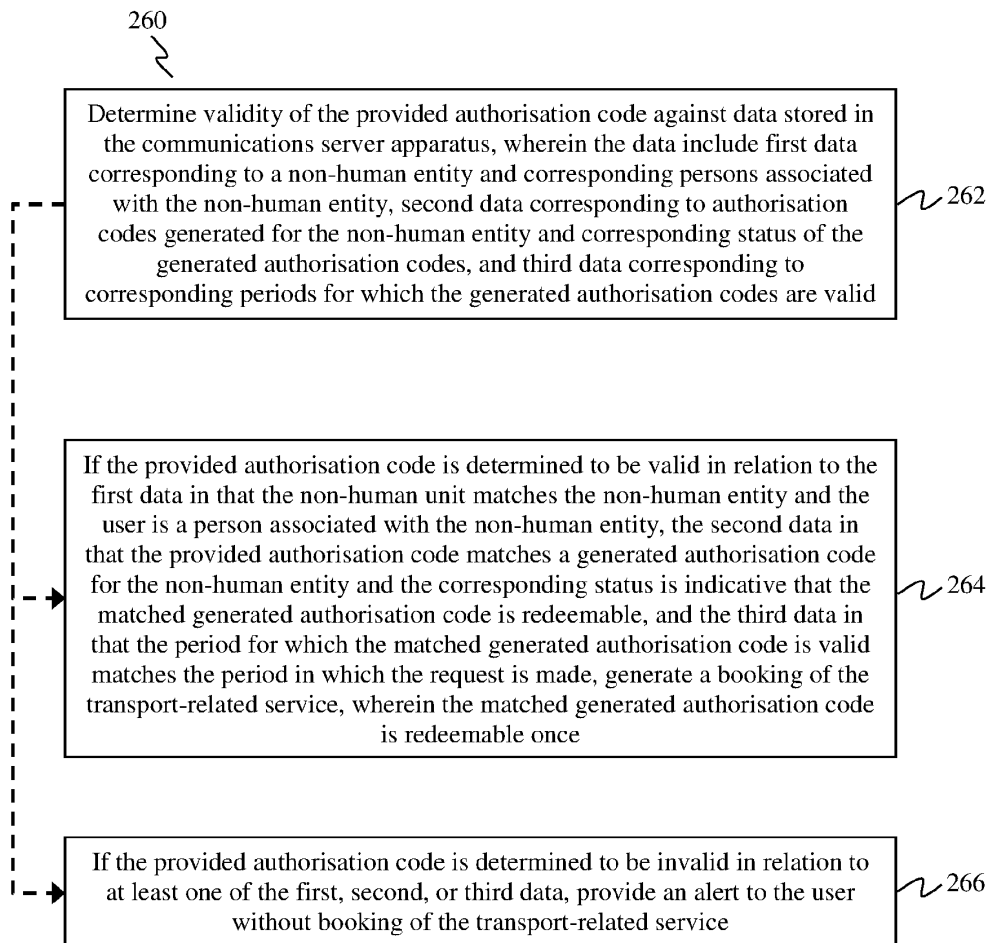


FIG. 2E

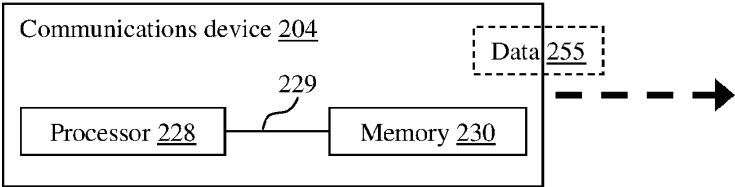


FIG. 2F

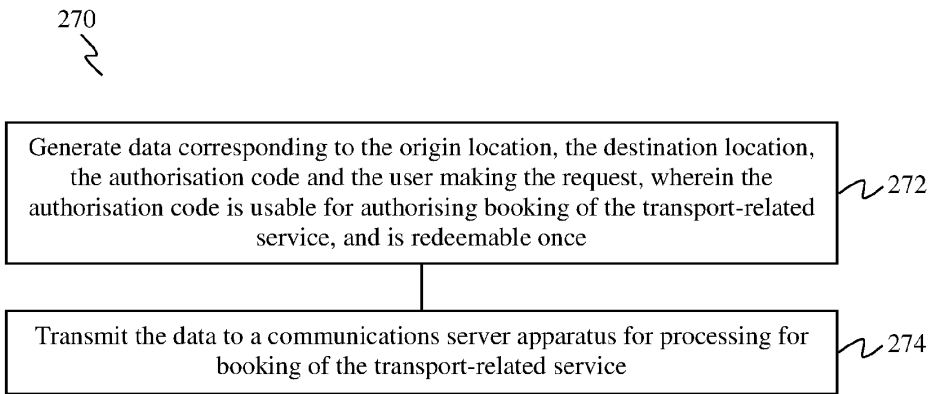


FIG. 2G

360 ~

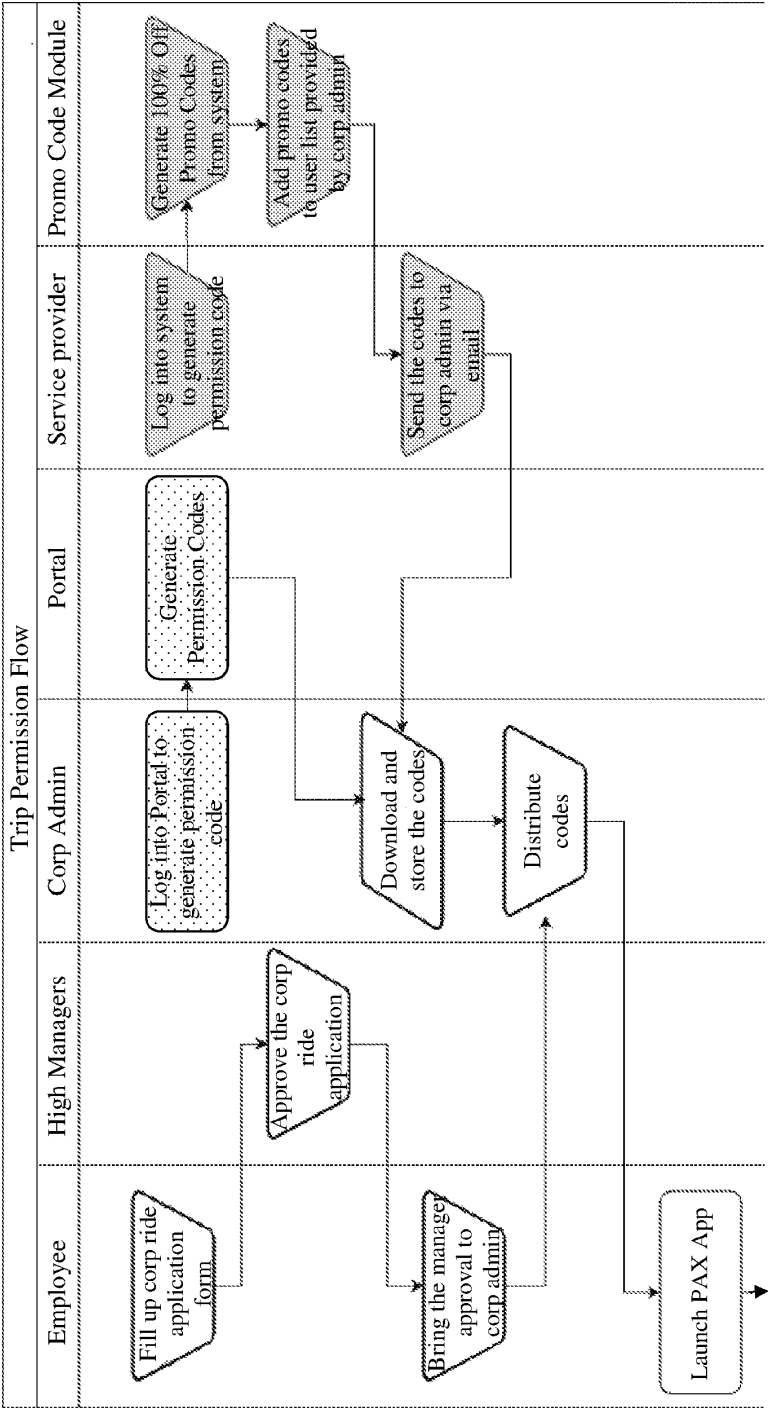


FIG. 3

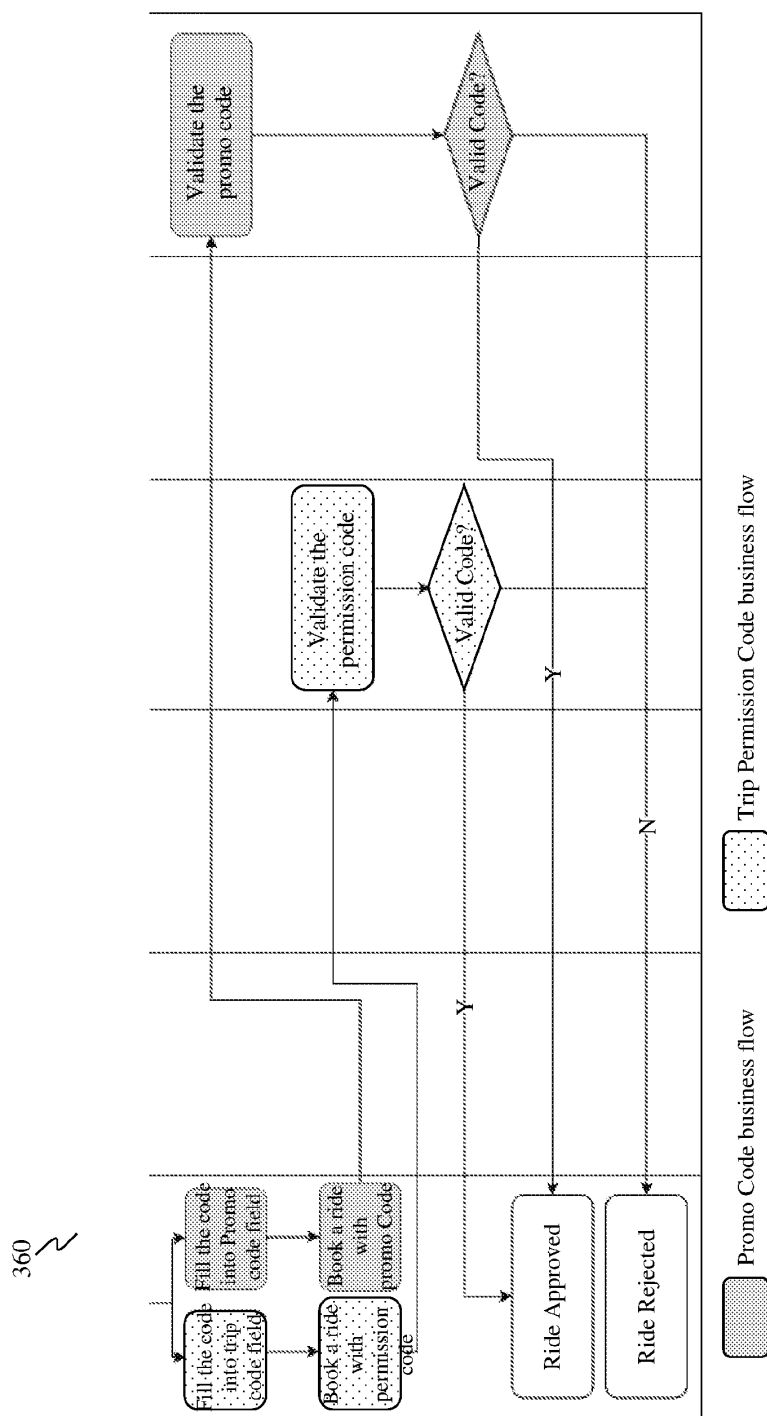


FIG. 3 (continued)

Your preferences for Company XYZ

Update

Set to default

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☒ All </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☐ General group tag </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☐ Trip code </div> <div style="border: 1px solid #ccc; padding: 5px;"> ☐ Trip description 460 </div>	<div style="border-left: 2px solid black; padding-left: 10px;"> <p>Set “General” group tag to ...</p> <p>“General” is the default group which every employee will be added into. You can set whether to show this group tag or not in employees’ mobile App.</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☒ Show the general tag on the Grab App <u>460a</u> Show the “General” option and allow employees to select it. </div> <div style="border: 1px solid #ccc; padding: 5px;"> ☐ Hide the general tag on the Grab app <u>460b</u> Hide the “General” option and restrict employees from selecting it. </div> </div> <div style="border-left: 2px solid black; padding-left: 10px; margin-top: 10px;"> <p>Set “Trip code” input field as ...</p> <p>You can set trip code as optional or set it to be mandatory for categorization (e.g, project code, cost center code, etc.) Trip code can also be used as voucher code to be applied to specified groups</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☒ Optional <u>462a</u> The trip code field in the app will be optional </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☐ Mandatory for trip categorisation <u>462b</u> The trip code field in the app will be mandatory. Your employees will be required to input their own trip expense codes. </div> <div style="border: 1px solid #ccc; padding: 5px;"> ☐ Mandatory as voucher code <u>462c</u> ☐ The trip code field in the app will be mandatory. Your employees will be required to input a specific voucher code that is given by your company’s administrators. You can generate the trip voucher codes in policy page. Each voucher code permits them to one ride. </div> </div> <div style="border-left: 2px solid black; padding-left: 10px; margin-top: 10px;"> <p>Set “Trip description” input field as ...</p> <p>You can set trip description as optional or set it to be mandatory for specified groups</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> ☒ Optional <u>464a</u> Trip description is optional when employees booking a ride on grab app </div> <div style="border: 1px solid #ccc; padding: 5px;"> ☐ Mandatory <u>464b</u> Employees will be asked to input the trip description mandatory </div> </div>
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FIG. 4A

Set “General” group tag to ...

“General” is the default group which every employee will be added into. You can set whether to show this group tag or not in employees’ mobile App.

- ☒ **Show the general tag on the Grab App** 460a
Show the “General” option and allow employees to select it.
- ☐ **Hide the general tag on the Grab app**
Hide the “General” option and restrict employees from selecting it.

Set “Trip code” input field as ...

You can set trip code as optional or set it to be mandatory for categorization (e.g, project code, cost center code, etc.) Trip code can also be used as voucher code to be applied to specified groups

- ☐ **Optional for free text only**
The trip code field in the app will be optional. It will be applied to all the company
- ☐ **Mandatory for trip categorisation**
The trip code field in the app will be mandatory. Your employees will be required to input their own trip expense codes.
- ☒ **Mandatory as voucher code** 462c
The trip code field in the app will be mandatory. Your employees will be required to input a specific voucher code that is given by your company’s administrators. You can generate the trip voucher codes in policy page. Each voucher code permits them to one ride.

Please select the groups to use the voucher code

Search for groups

463

Go to Trip Voucher Code Page

Set “Trip description” input field as ...

You can set trip description as optional or set it to be mandatory for specified groups

- ☒ **Optional** 464a
Trip description is optional when employees booking a ride on grab app
- ☐ **Mandatory**
Employees will be asked to input the trip description mandatory

FIG. 4B

Set “General” group tag to ...

“General” is the default group which every employee will be added into. You can set whether to show this group tag or not in employees’ mobile App.

☒ **Show the general tag on the Grab App**
Show the “General” option and allow employees to select it.

☐ **Hide the general tag on the Grab app**
Hide the “General” option and restrict employees from selecting it.

Set “Trip code” input field as ...

You can set trip code as optional or set it to be mandatory for categorization (e.g, project code, cost center code, etc.) Trip code can also be used as voucher code to be applied to specified groups

☐ **Optional**
The trip code field in the app will be optional

☐ **Mandatory for trip categorisation**
The trip code field in the app will be mandatory. Your employees will be required to input their own trip expense codes.

☒ **Mandatory as voucher code** 462c
The trip code field in the app will be mandatory. Your employees will be required to input a specific voucher code that is given by your company’s administrators. You can generate the trip voucher codes in policy page. Each voucher code permits them to one ride.

Please select the groups to use the voucher code

Design × Sales D × d

463

Go to Trip Voucher Code Page

Set “Tri

All groups

You can

Design ✓

s ...

or set it to be mandatory for specified groups

☒ JKT sales team 1 ✓

☒ JKT sales team 2 ✓

☐ JKT sales team 3

Employees will be asked to input the trip description mandatory

FIG. 4C

Set “General” group tag to ...

“General” is the default group which every employee will be added into. You can set whether to show this group tag or not in employees’ mobile App.

- ☒ **Show the general tag on the Grab App**
Show the “General” option and allow employees to select it.

- ☐ **Hide the general tag on the Grab app**
Hide the “General” option and restrict employees from selecting it.

Set “Trip code” input field as ...

You can set trip code as optional or set it to be mandatory for categorization (e.g. project code, cost center code, etc.) Trip code can also be used as voucher code to be applied to specified groups

- ☐ **Optional**
The trip code field in the app will be optional

- ☐ **Mandatory for trip categorisation**
The trip code field in the app will be mandatory. Your employees will be required to input their own trip expense codes.

- ☒ **Mandatory as voucher code** 462c
The trip code field in the app will be mandatory. Your employees will be required to input a specific voucher code that is given by your company’s administrators. You can generate the trip voucher codes in policy page. Each voucher code permits them to one ride.

Please select the groups to use the voucher code

JKT sales team 1 × JKT sales team 2 × JKT sales team 3 ×

463

[Go to Trip Voucher Code Page](#)

Set “Trip description” input field as ...

You can set trip description as optional or set it to be mandatory for specified groups

- ☒ **Optional**
Trip description is optional when employees booking a ride on grab app

- ☐ **Mandatory**
Employees will be asked to input the trip description mandatory

FIG. 4D

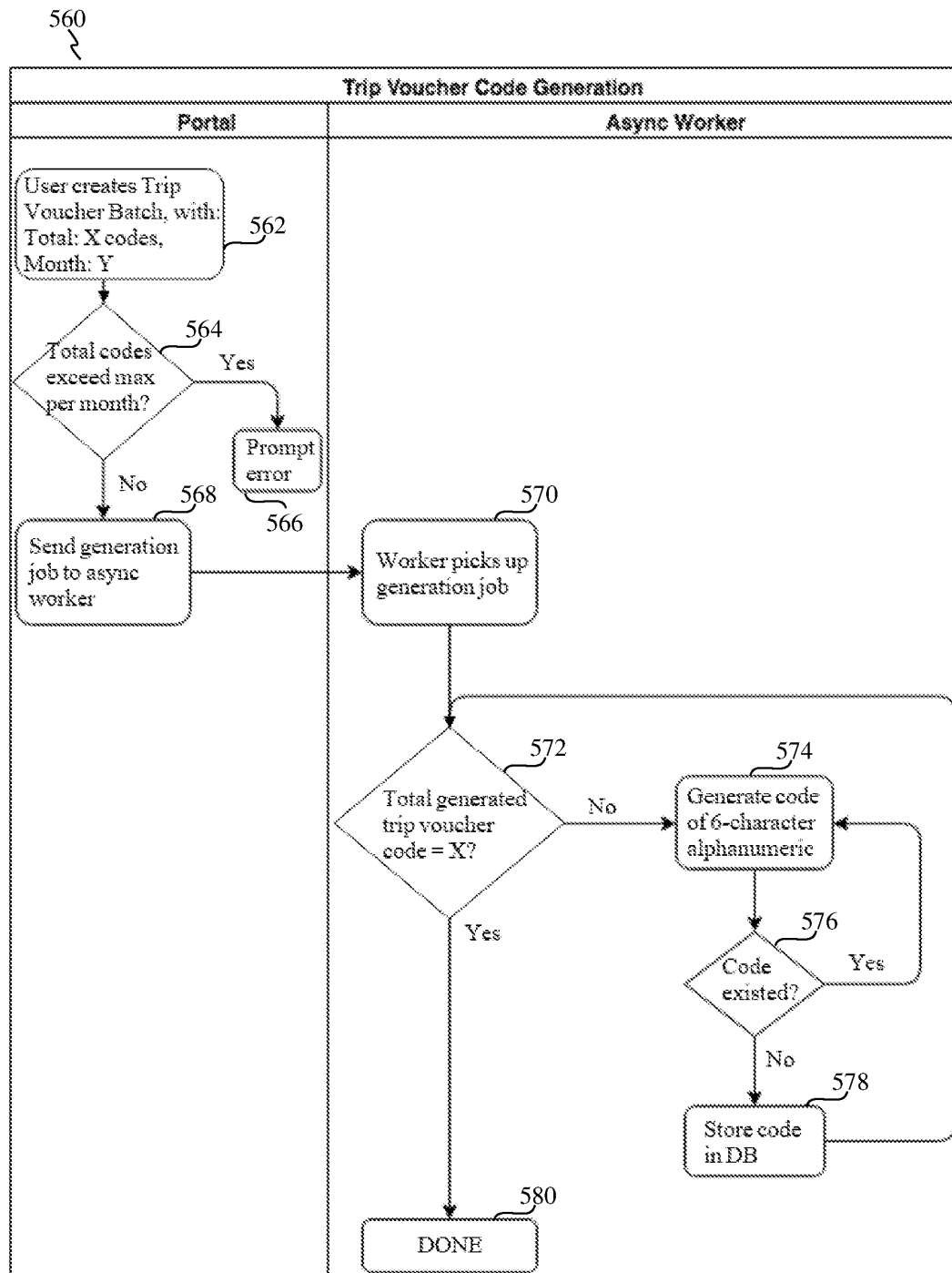


FIG. 5

Time

Location

Vehicle Type

Voucher Code

Months

Select month

Generate New Codes

No.	Month	Issued codes	Used codes	Revoked codes	Available codes	Action
08	Jan, 2018	1000	800	0	200	Revoke Download

Code Issue History 10

No. 07	Month Dec, 2017	Issued codes 1000	Used codes 200	Revoked codes 0	Available codes 800	Action Download
No. 06	Month Nov, 2017	Issued codes 1000	Used codes 200	Revoked codes 0	Available codes 800	Action Download
No. 05	Month Sept, 2017	Issued codes 1000	Used codes 200	Revoked codes 0	Available codes 800	Action Download

FIG. 6A

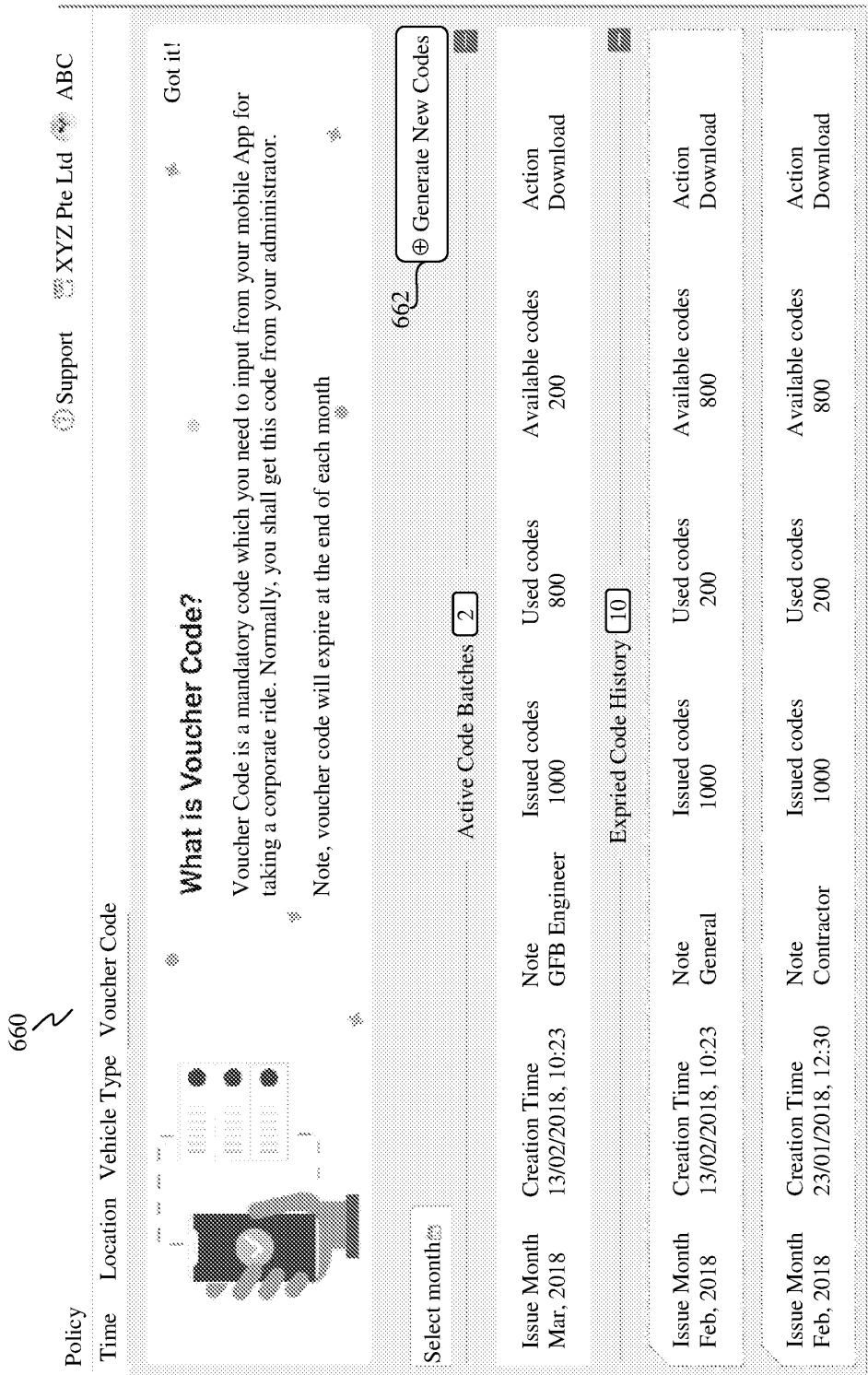


FIG. 6B

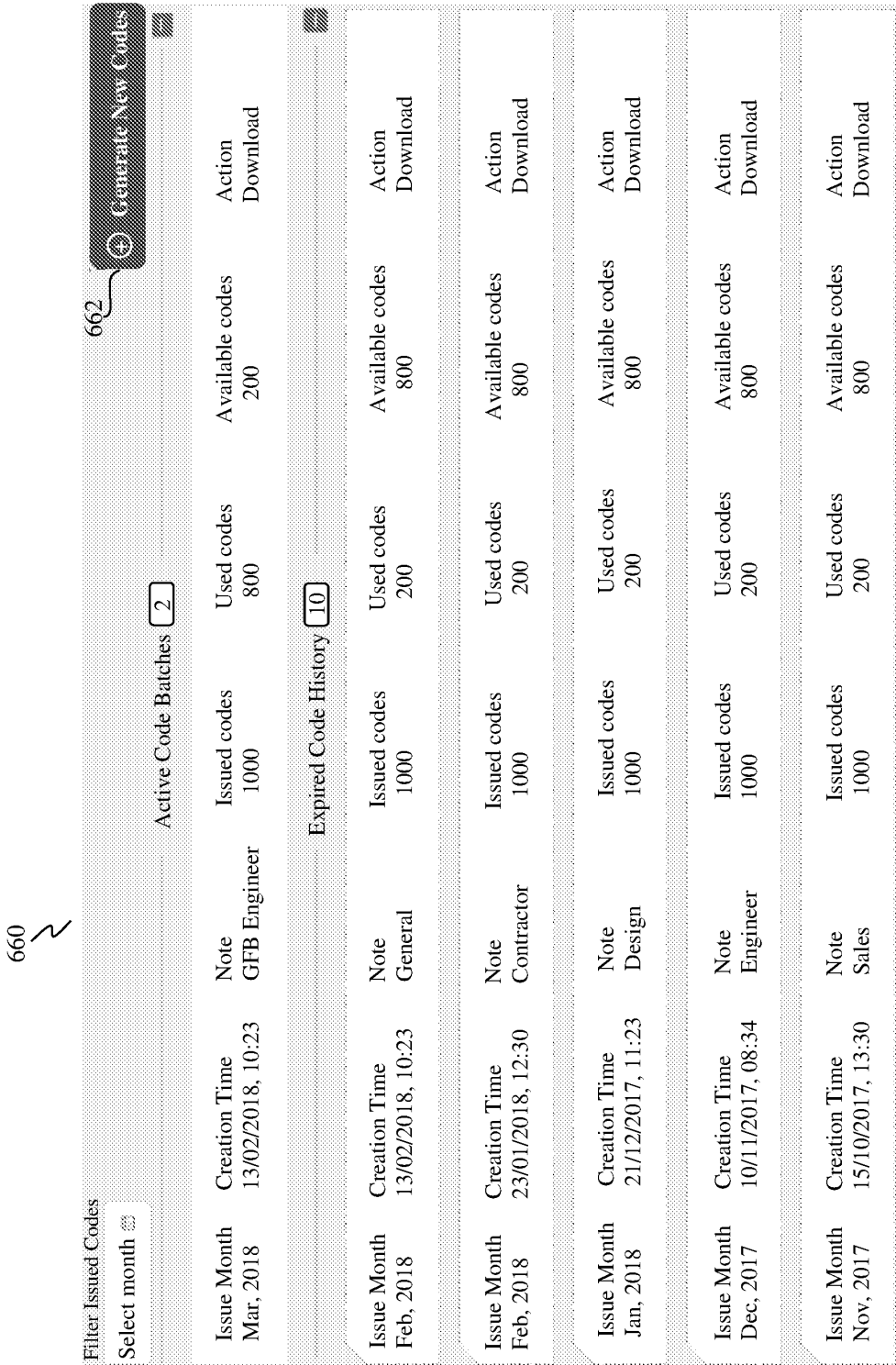


FIG. 6C

Generate Codes

Generate the codes by selecting the months and the quantity.

664

Choose Issue Month * 666

Choose a month ✓

Create up to 2 months from the current month

Quantity of codes * 668

Input quantity of codes to be issued

Quantity of codes should not exceed 10,000 per month and 5,000 per batch

Notes 670

Input a description for this voucher set

* Mandatory Field 672

Cancel Generate Codes

FIG. 6D

Generate Codes

Generate the codes by selecting the months and the quantity.

664

Choose Issue Month * 666

Choose a month ✓

March, 2018

April, 2018 ✓

May, 2018

Input a description for this voucher set

* Mandatory Field

Cancel Generate Codes

FIG. 6E

Generate Codes

Generate the codes by selecting the months and the quantity.

Choose Issue Month * 666

664

Create up to 2 months from the current month

Quantity of codes * 668

Quantity of codes should not exceed 10,000 per month and 5,000 per batch

Notes

* Mandatory Field

FIG. 6F

Generate Codes

Generate the codes by selecting the months and the quantity.

Choose Issue Month * 664

664

Create up to 2 months from the current month

Quantity of codes * 670

Quantity of codes should not exceed 10,000 per month and 5,000 per batch

Notes 672

* Mandatory Field

FIG. 6G

660

Filter Issued Codes

Select month

Active Code Batches

2

Generate New Codes

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Status
...	07/03/2018, 12:30	JKT Sales 1,2,3	3000	0	3000	674 Error in code generation!

Expired Code Batches

10

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	13/02/2018, 10:23	GFB Engineer	1000	800	200	Download

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Feb, 2018	13/02/2018, 10:23	General	1000	200	800	Download

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Feb, 2018	23/01/2018, 12:30	Contractor	1000	200	800	Download

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Jan, 2018	21/12/2017, 11:23	Design	1000	200	800	Download

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Dec, 2017	10/11/2017, 08:34	Engineer	1000	200	800	Download

FIG. 6I

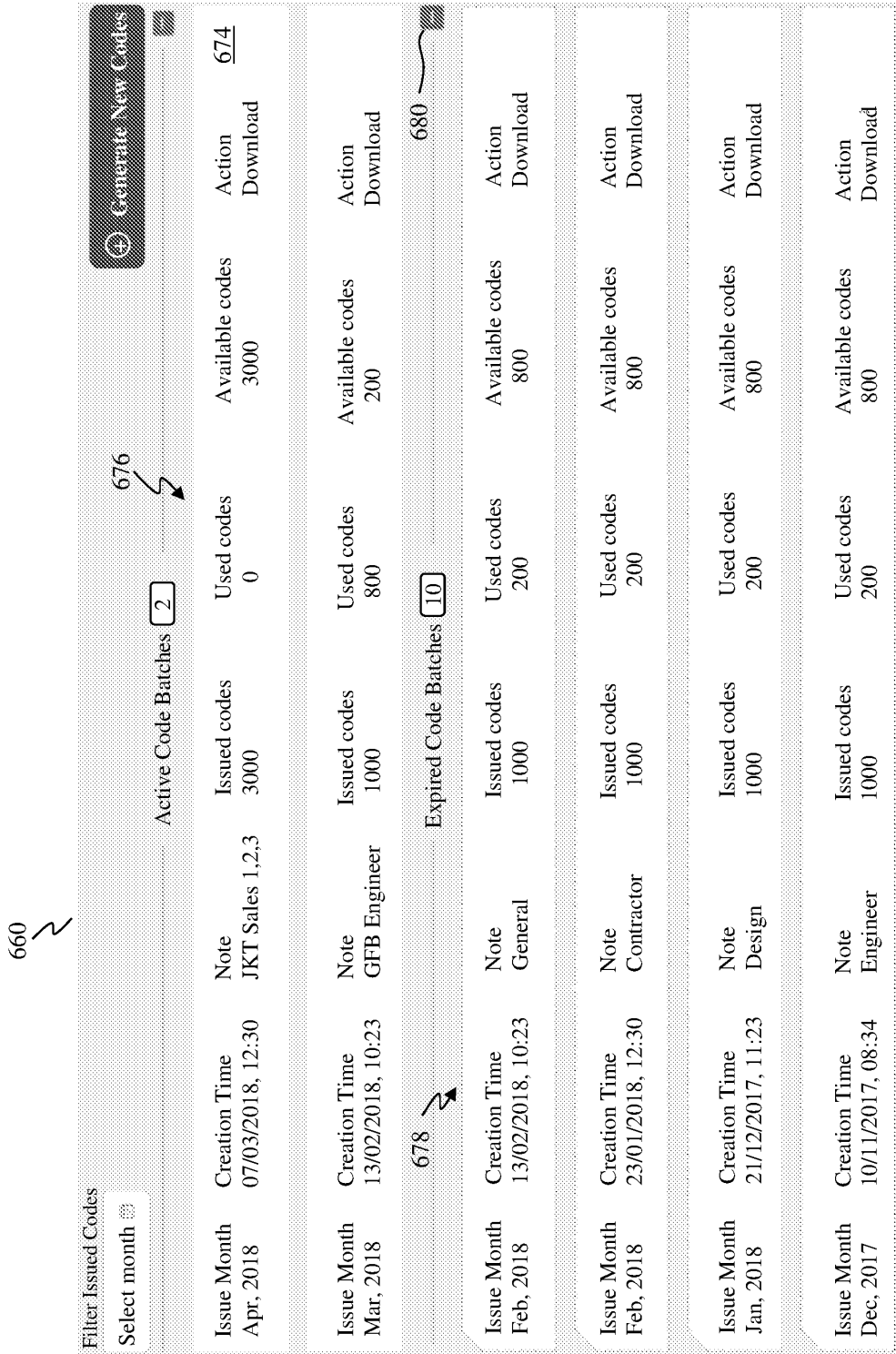


FIG. 6J

660 ~

Filter Issued Codes

Select month

Active Code Batches

2

Generate New Codes

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Apr, 2018	07/03/2018, 12:30	JKT Sales 1,2,3	3000	0	3000	Download

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	13/02/2018, 10:23	GFB Engineer	1000	800	200	Download

Expired Code History

10

680

FIG. 6K

660

682

Filter Issued Codes

Select month 

2017

Jan

Feb

Mar

Apr

May

June 8, 12:30

Aug

Sept

Oct

Nov

Dec

Active Code Batches

3

Generate New Codes

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	13/02/2018, 10:23	GFB Engineer	1000	800	200	Action Download

Expired Code History

10

Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	13/02/2018, 10:23	07	1000	200	800	Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	Nov, 2017	06	1000	200	800	Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes	Action
Mar, 2018	Sep, 2017	05	1000	200	800	Action Download

FIG. 6L

660

682

Filter Issued Codes		Active Code Batches <input type="text" value="3"/>		Generate New Codes	
Jul 2017 – Nov 2017					
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Apr, 2018	07/03/2018, 12:30	JKT Sales 1,2,3	3000	0	3000
					Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Apr, 2018	07/03/2018, 12:30	JKT Sales 1,2,3	3000	0	3000
					Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Mar, 2018	13/02/2018, 10:23	GFB Engineer	1000	800	200
					Action Download
		Expired Code History <input type="text" value="10"/>			
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Mar, 2018	13/02/2018, 10:23	07	1000	200	800
					Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Mar, 2018	Nov, 2017	06	1000	200	800
					Action Download
Issue Month	Creation Time	Note	Issued codes	Used codes	Available codes
Mar, 2018	Sep, 2017	05	1000	200	800
					Action Download

FIG. 6M

660 ~

Issue Month Mar, 2018	Creation Time Aug, 2017	Note 04	Issued codes 1000	Used codes 200	Available codes 800	Action Download
Issue Month Mar, 2018	Creation Time July, 2017	Note 03	Issued codes 1000	Used codes 200	Available codes 800	Action Download
Issue Month Mar, 2018	Creation Time Nov, 2017	Note 02	Issued codes 1000	Used codes 200	Available codes 800	Action Download
Issue Month Mar, 2018	Creation Time Nov, 2017	Note General	Issued codes 1000	Used codes 200	Available codes 800	Action Download
<div><div></div><div>< 2 3 4 5 ></div><div>10 / page Goto</div></div>						

FIG. 6M (continued)

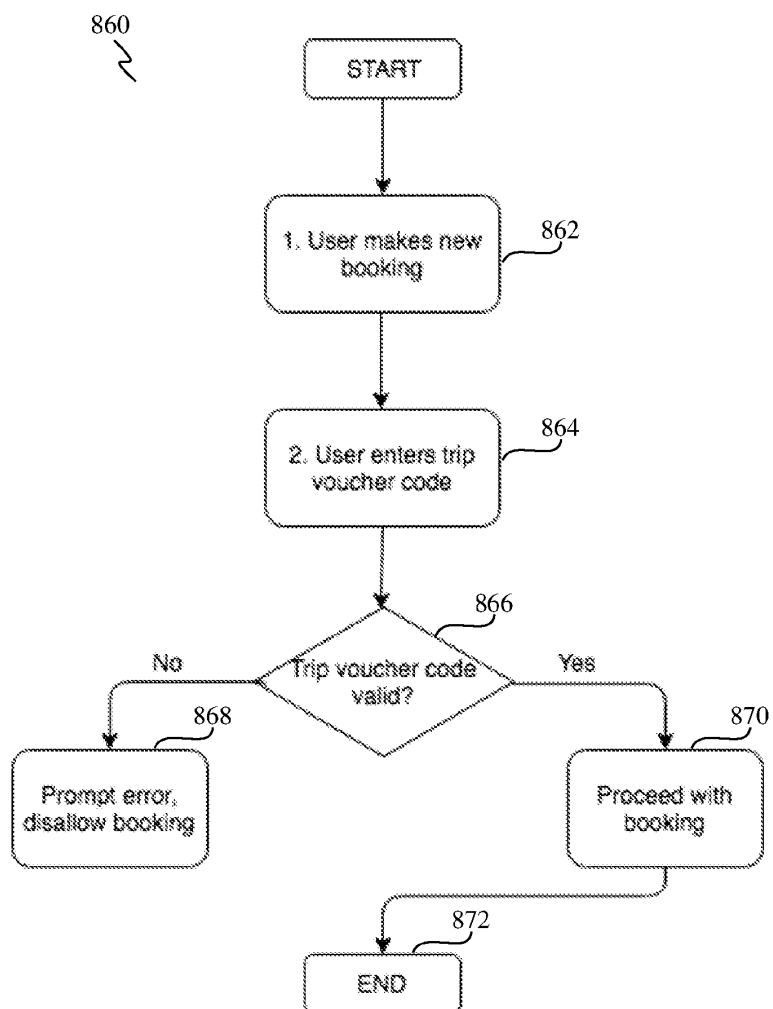


FIG. 8

960 ~

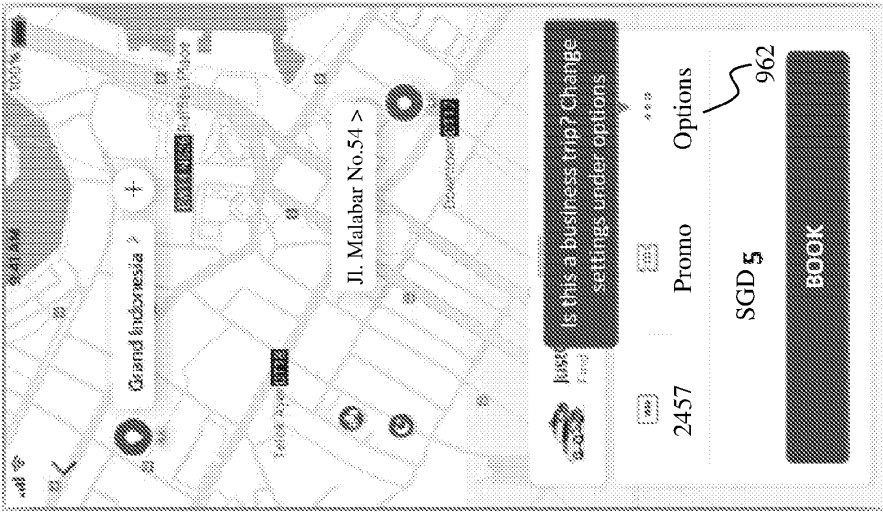


FIG. 9A

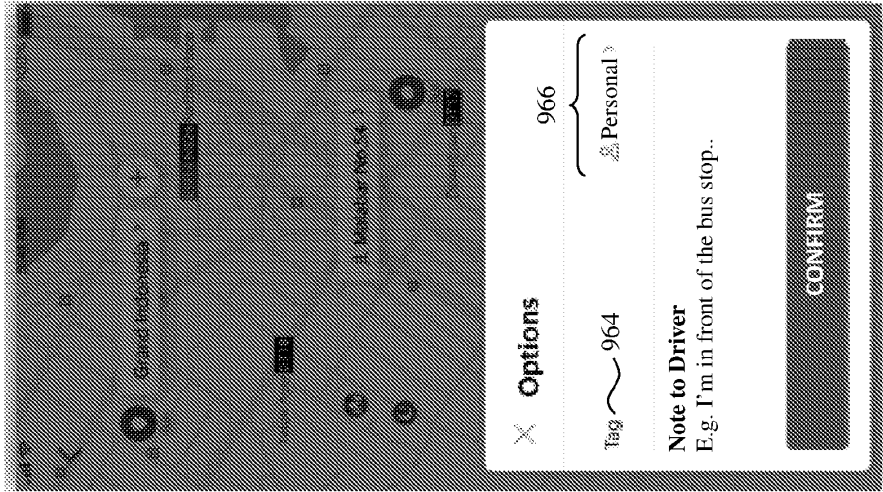


FIG. 9B

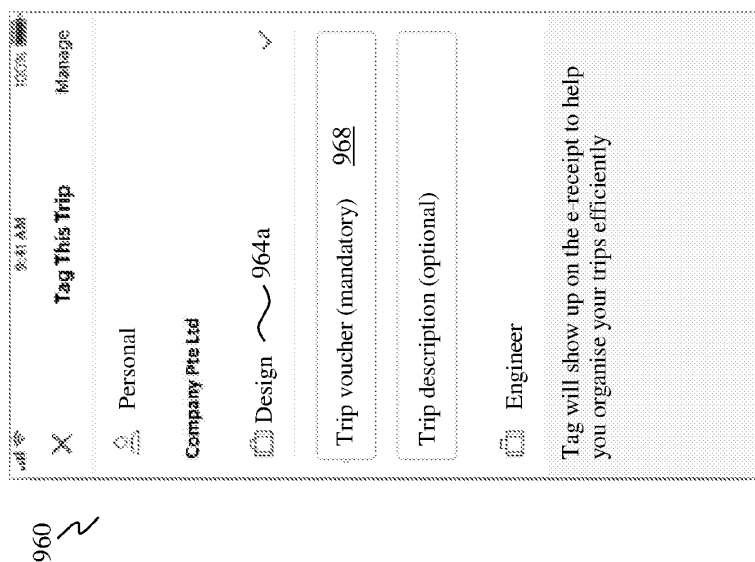


FIG. 9C

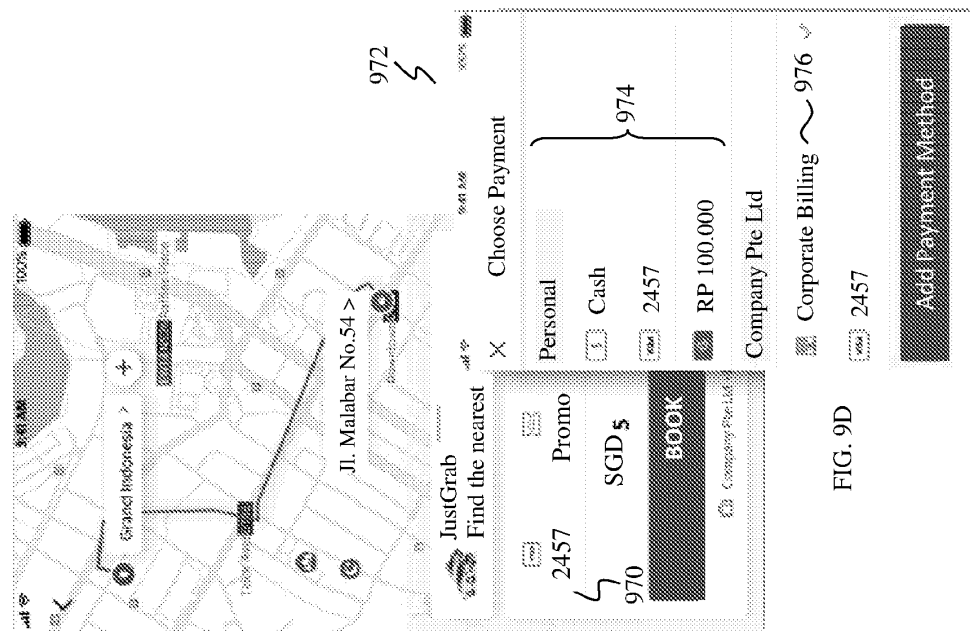


FIG. 9D

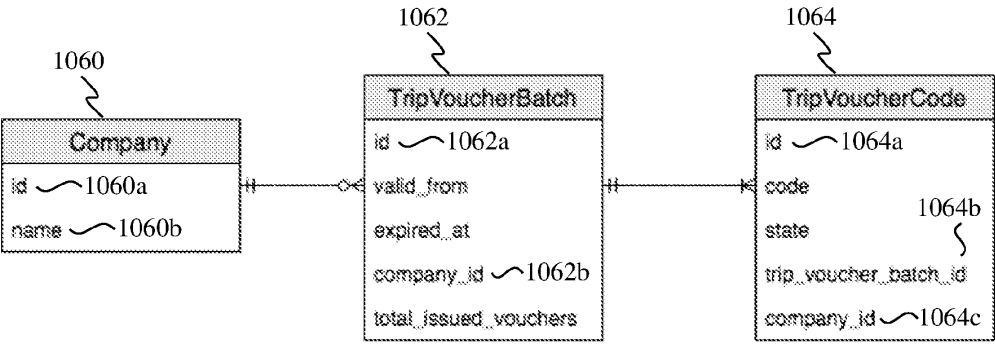


FIG. 10