

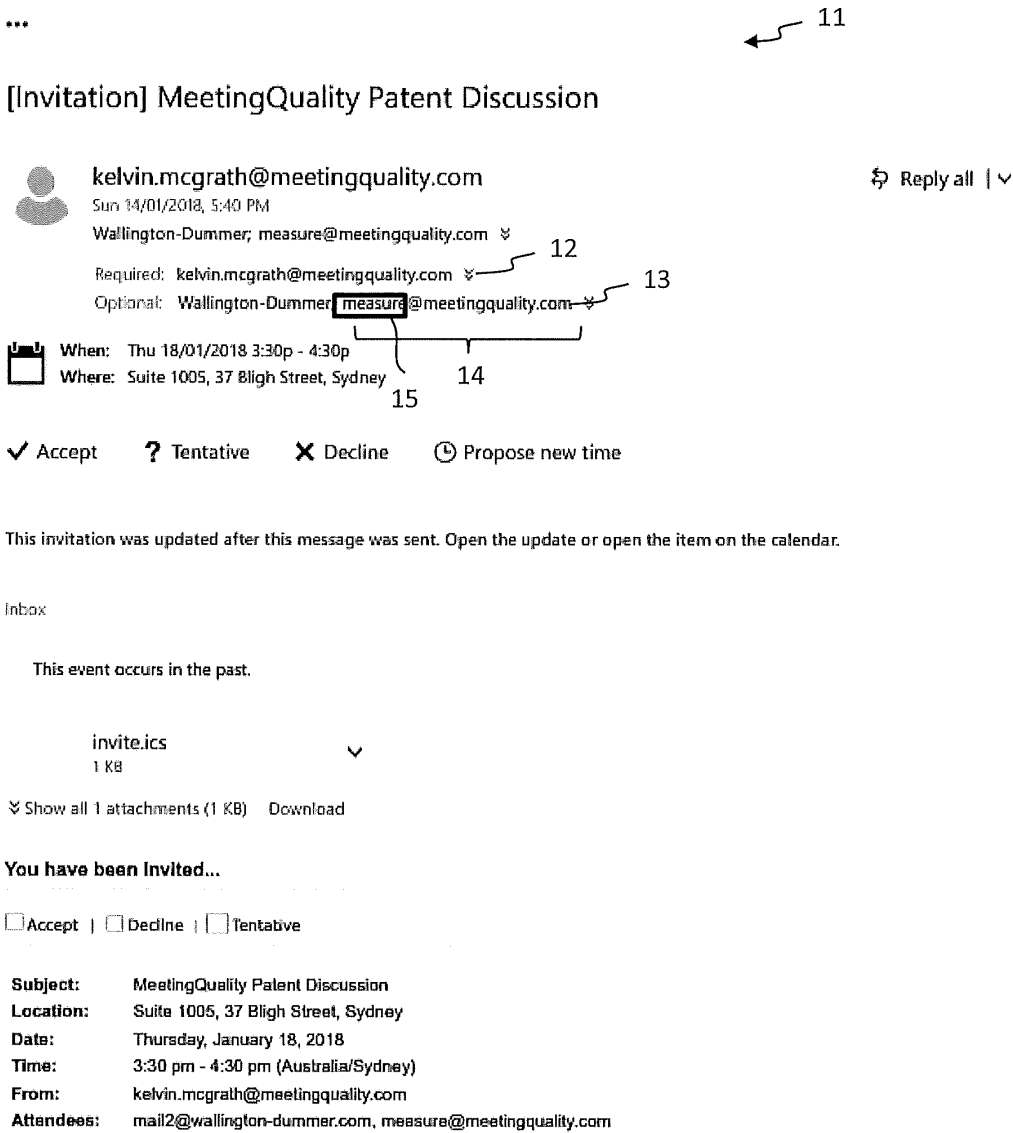


Fig 1

MeetingQuality Patent Discussion



Measure MeetingQuality <measure@meetingquality.com>
 Thu 18/01/2018, 3:31 PM
 Wallington-Dummer ✕

🔗 Reply all | ▼

Inbox

MeetingQuality

MeetingQuality Patent Discussion
 January 18, 2018 3:30 pm (Australia/Sydney)

MeetingQuality is an independent service that assesses the quality of your meeting.

Each attendee of the meeting has been emailed two ways to provide their individual assessment. You can either respond using the web [here](#)

or, hit Reply, then Scroll down and answer the questions below:

Meeting Purpose

What was the main purpose of the Meeting? Replace [] with [y] in the square brackets of your choice:

- ☐ Make Decisions
- ☐ Make Plans
- ☐ Generate Ideas
- ☐ Communicate Info
- ☐ Don't Know

17

Meeting Assessment

Overall how satisfied were you with the Meeting? Replace [] with [y] in one of the square brackets of your choice:

- ☐ Completely satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied
- ☐ Dissatisfied
- ☐ Completely dissatisfied

17

Please rate each **Attendee's Contribution** by replacing [] with [y] in the square brackets for a very positive contribution or [n] in the square brackets for a negative contribution. For an average contribution, leave the contents of the square brackets in their original state.

- ☐ Kelvin McGrath
- ☐ mall2@wallington-dummer.com

Place **Feedback** between the square brackets below and it will be sent to each attendee. Note you will not be identified as the author.
 [Replace this text with feedback].

16

Fig 2

Results: MeetingQuality Patent Discussion



Measure MeetingQuality <measure@meetingquality.com>

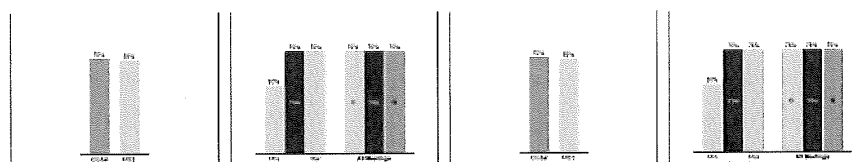
Fri 19/01/2018, 4:31 PM

Wallington-Dummer ✕

Reply all | ▼

18

Inbox



Show all 4 attachments (33 KB) Download all

MeetingQuality

MeetingQuality Patent Discussion

January 18, 2018 3:30 pm (Australia/Sydney)

This email is the confidential results of how attendees have rated this meeting. Individual contribution is evaluated using MPS (Meeting Promoter Score) which is a percentage between 0% and 100%.

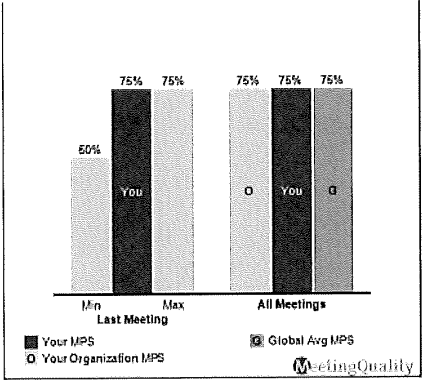
Meeting Promoter Score

Your MPS rating shows your contribution was valued by the attendees at the last meeting and by the attendees at all of the meetings where you have been evaluated by MeetingQuality. More information can be seen below.

19A

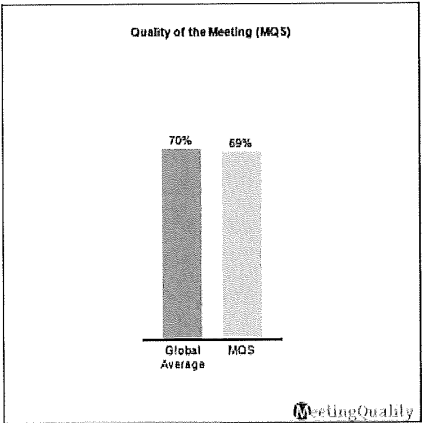
Fig 3A

...



19B

Quality of the Meeting
The quality (MQS) of the last meeting has been calculated to be 69% which is considered Acceptable. This is shown graphically below.

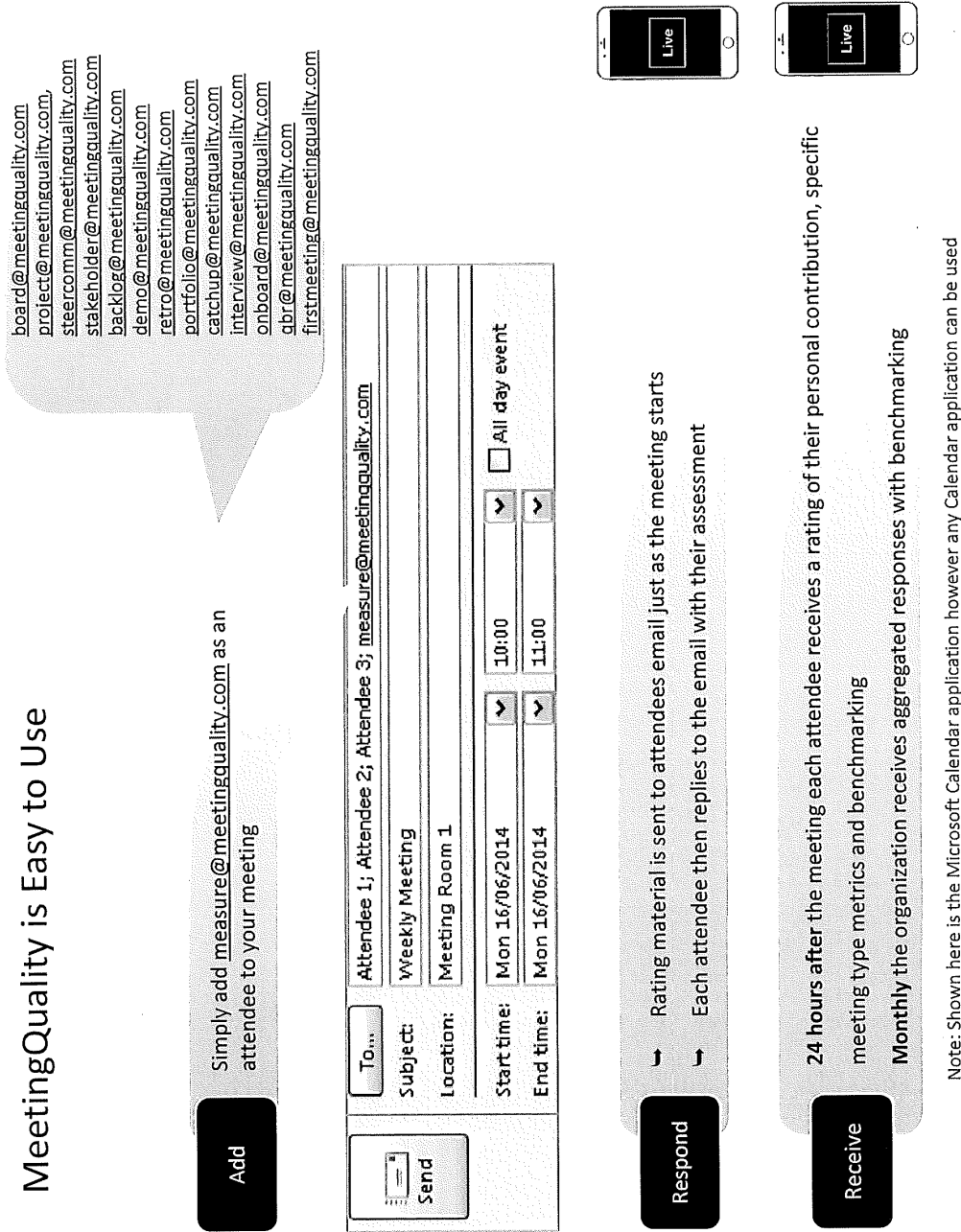


Action Items
• Great meeting!

Thank you for using MeetingQuality.

[] **Forget Me** To remove the history of all your responses and not to be listed as an attendee at any future meetings. Hit reply. Scroll down to here and place an x between the square brackets, then send the email.
[] **Unsubscribe** To Unsubscribe to MeetingQuality emails. Hit reply. Scroll down to here and place an x between the square brackets, then send the email

Fig 3B



Rating email received just as the meeting starts

MeetingQuality is an independent service that assesses the quality of your Steering Committee meeting. Each attendee of the meeting has been emailed two ways to provide their individual assessment. You can either respond using the web [here](#)

or, hit Reply, then Scroll down and answer the questions below:

Quarterly Governance Assessment

Please rate performance against the following objectives where [x] is Substantially Achieved, [] is Partially Achieved and [n] is Not Achieved:

- ☐ Scope: Clearly defined and approved
- ☐ Cost: Regularly reviewed and approved
- ☐ Resources: Plan current and managed
- ☐ Benefits: Protected and tracked regularly
- ☐ Change: Plan current and managed
- ☐ Meetings: Scheduled appropriately

Meeting Assessment

Overall how satisfied were you with the Meeting? Replace [] with [x] in the square brackets of your choice:

- ☐ Completely satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied
- ☐ Dissatisfied
- ☐ Completely dissatisfied

Project Success Probability (PSP)

Please replace [] on a scale of [0]% "No Chance" to [100]% "Certain" with your estimate of PSP:

- ☐ % Project Success Probability

Please rate each Attendee's Contribution by replacing [] with [x] in the square brackets for a very positive contribution or [n] in the square brackets for a negative contribution. For an average contribution, leave the contents of the square brackets in their original state.

- ☐ Attendee 1
- ☐ Attendee 2

Place Feedback between the square brackets below and they will be sent to each attendee. Note you will not be identified as the author.

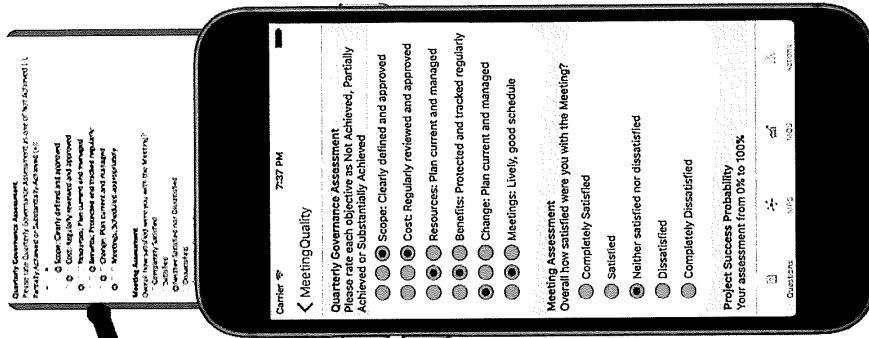


Fig 5

Graphical results email sent 24 hours after the meeting finishes

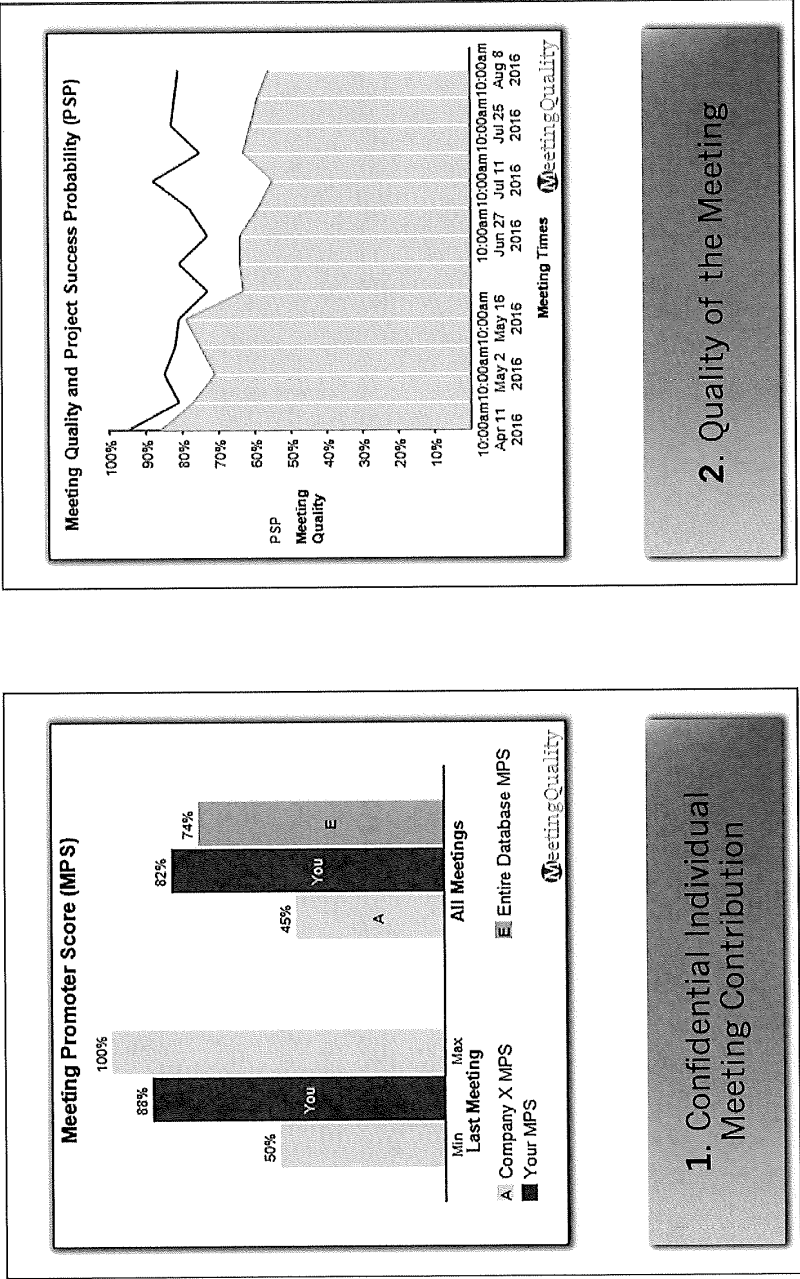


Fig 6

Monthly Reporting (Waterfall)

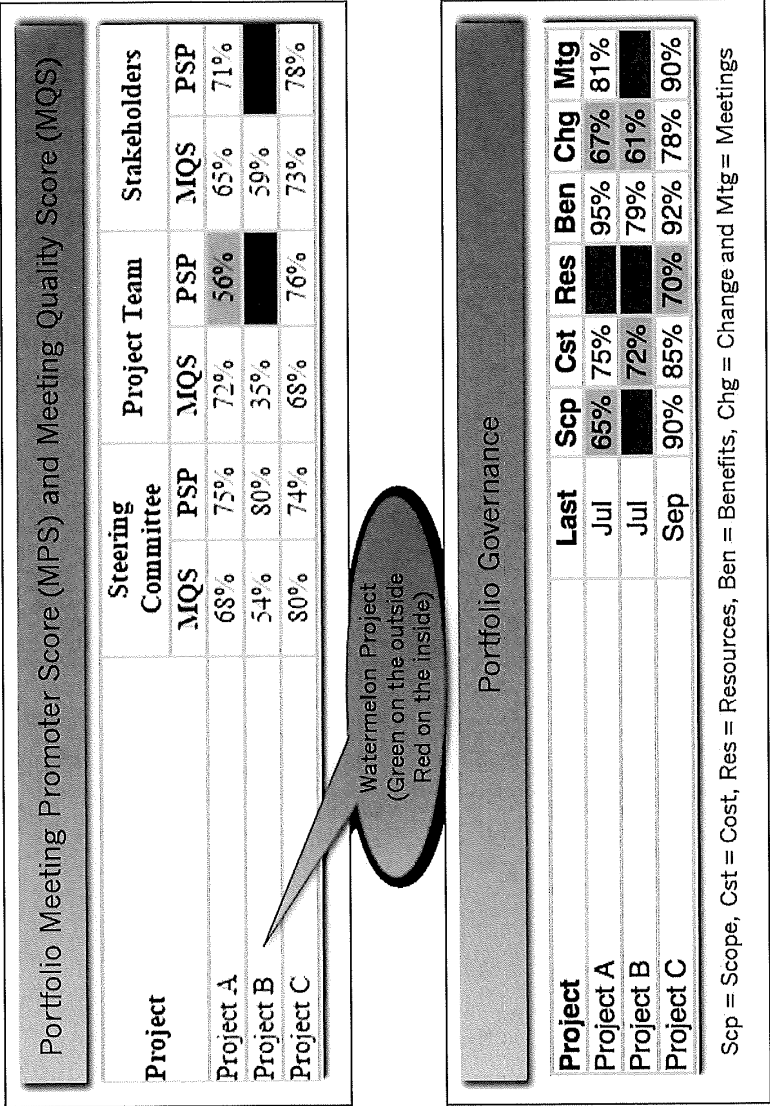
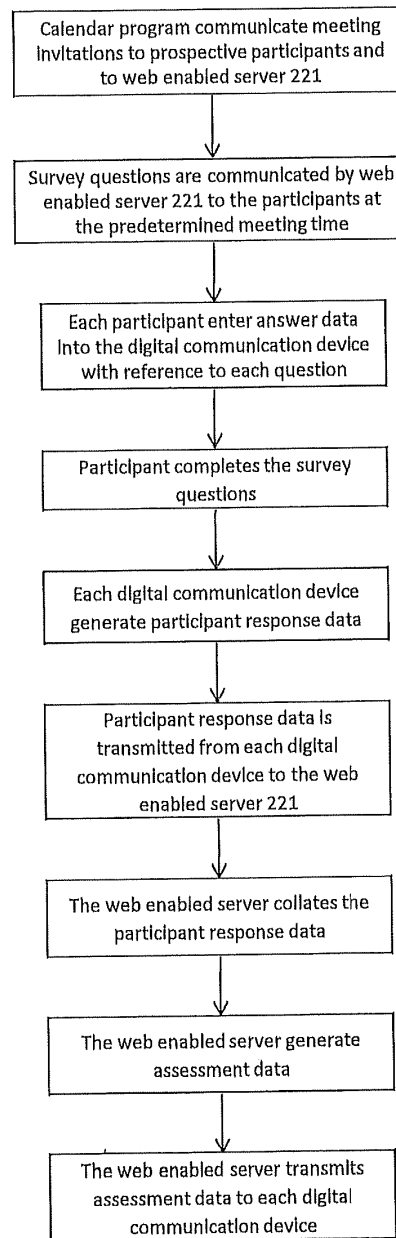
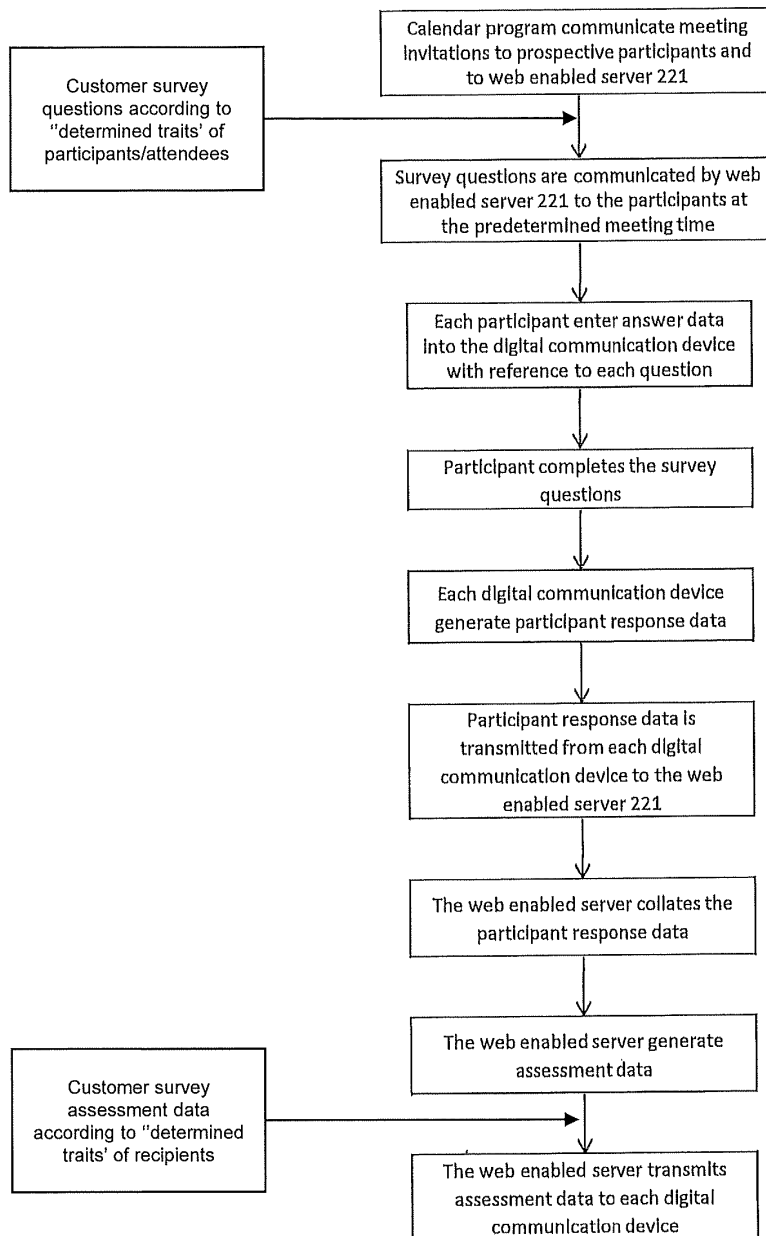


Fig 7

9/30

Fig 8

10/30

Fig 8A

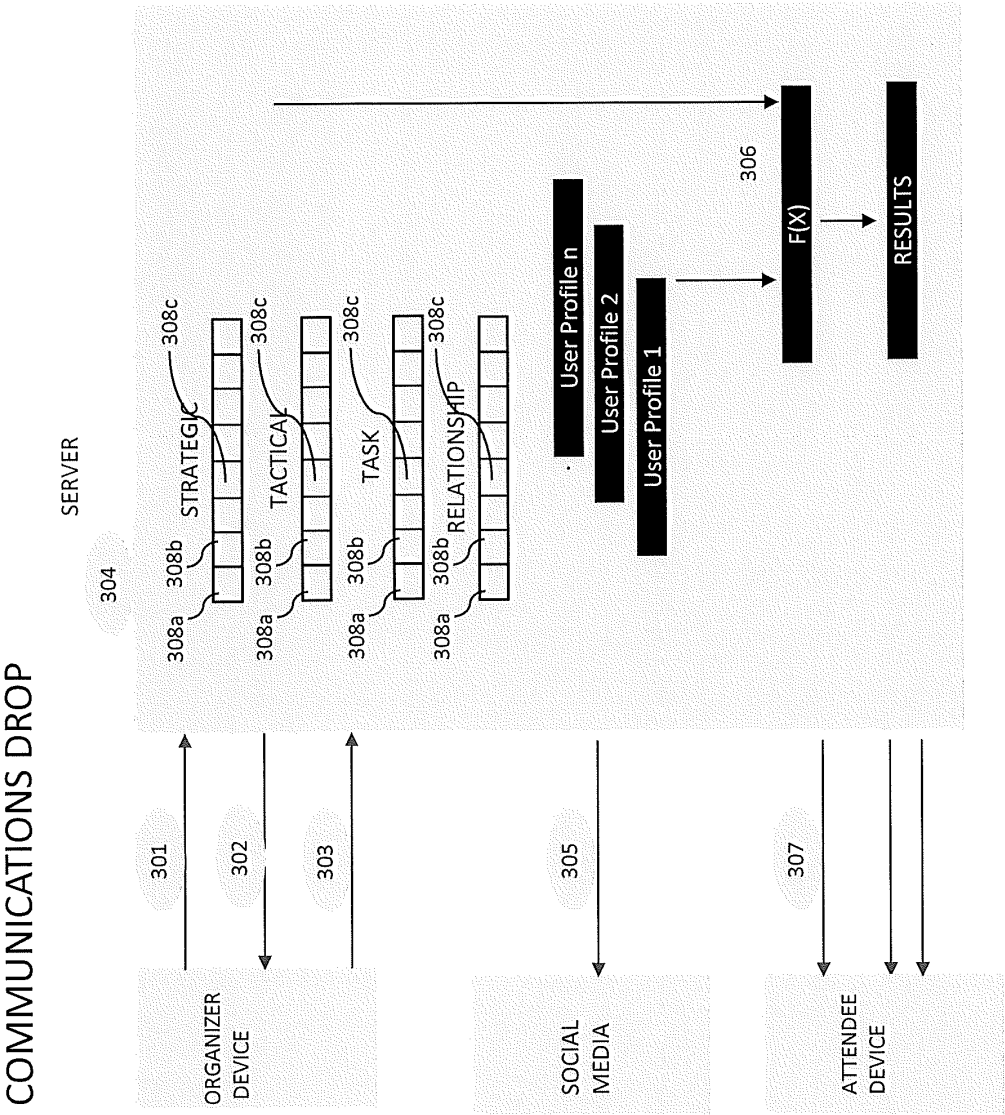


Fig 8AA

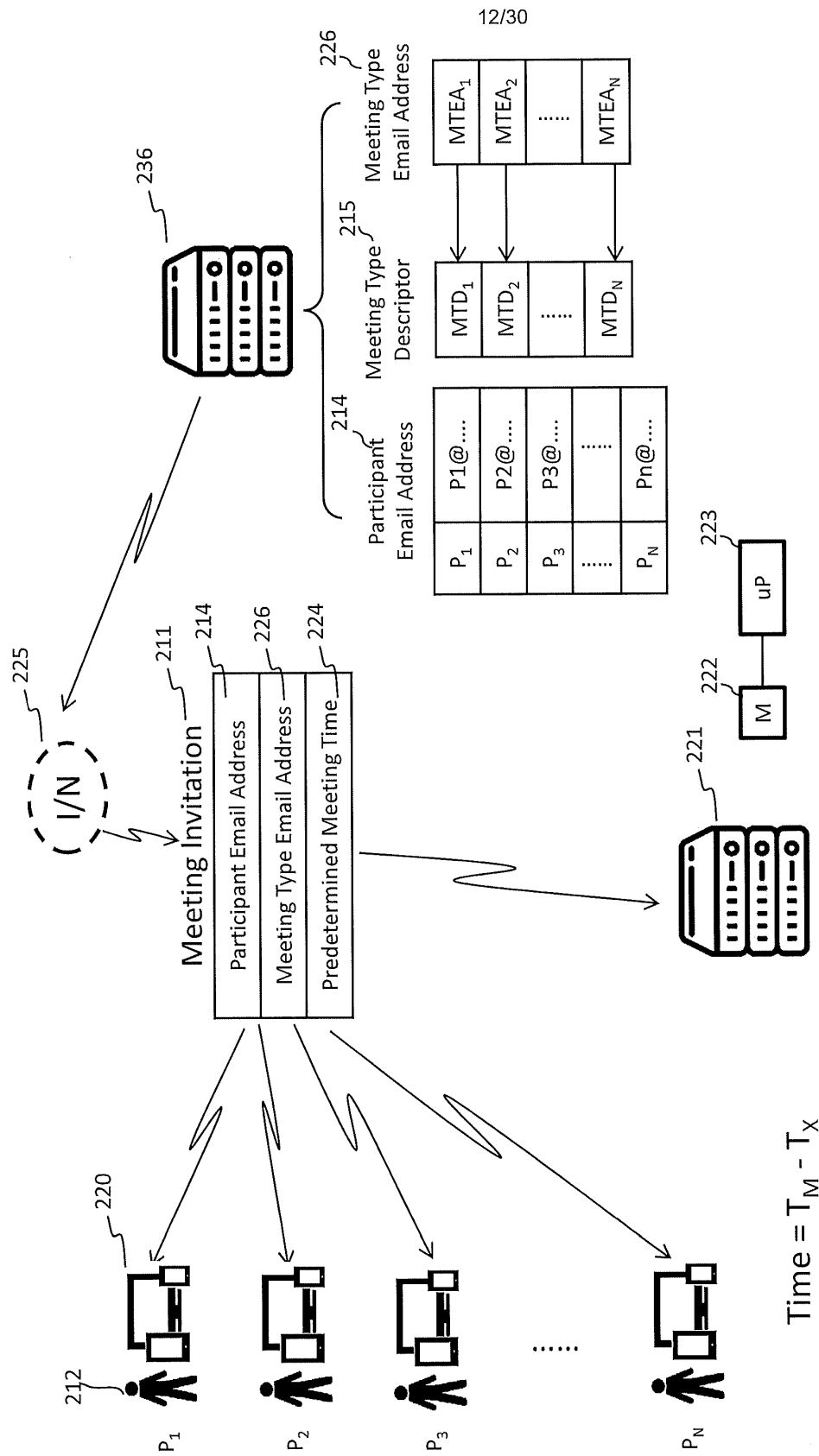


Fig 9A

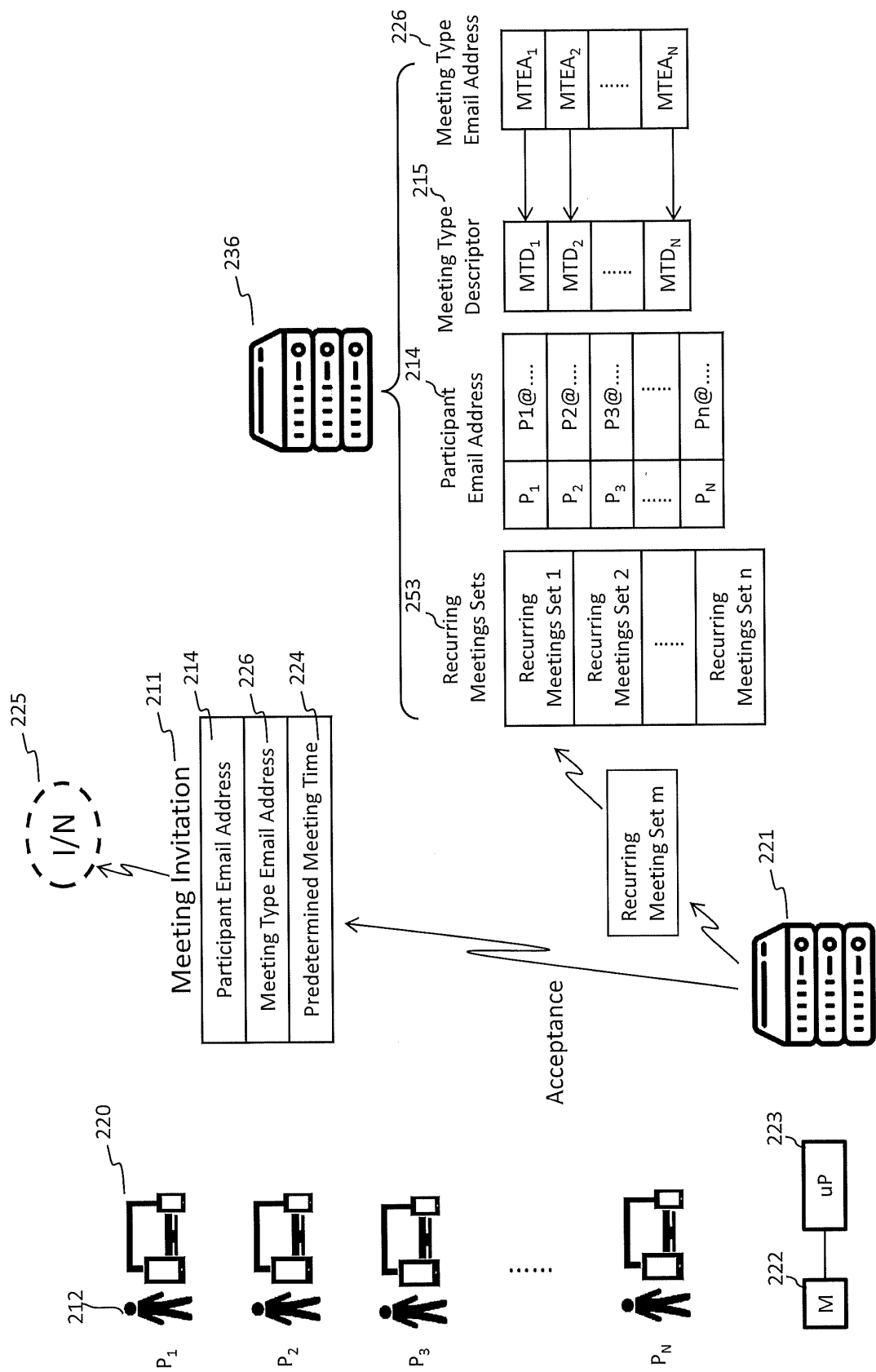


Fig 9AA

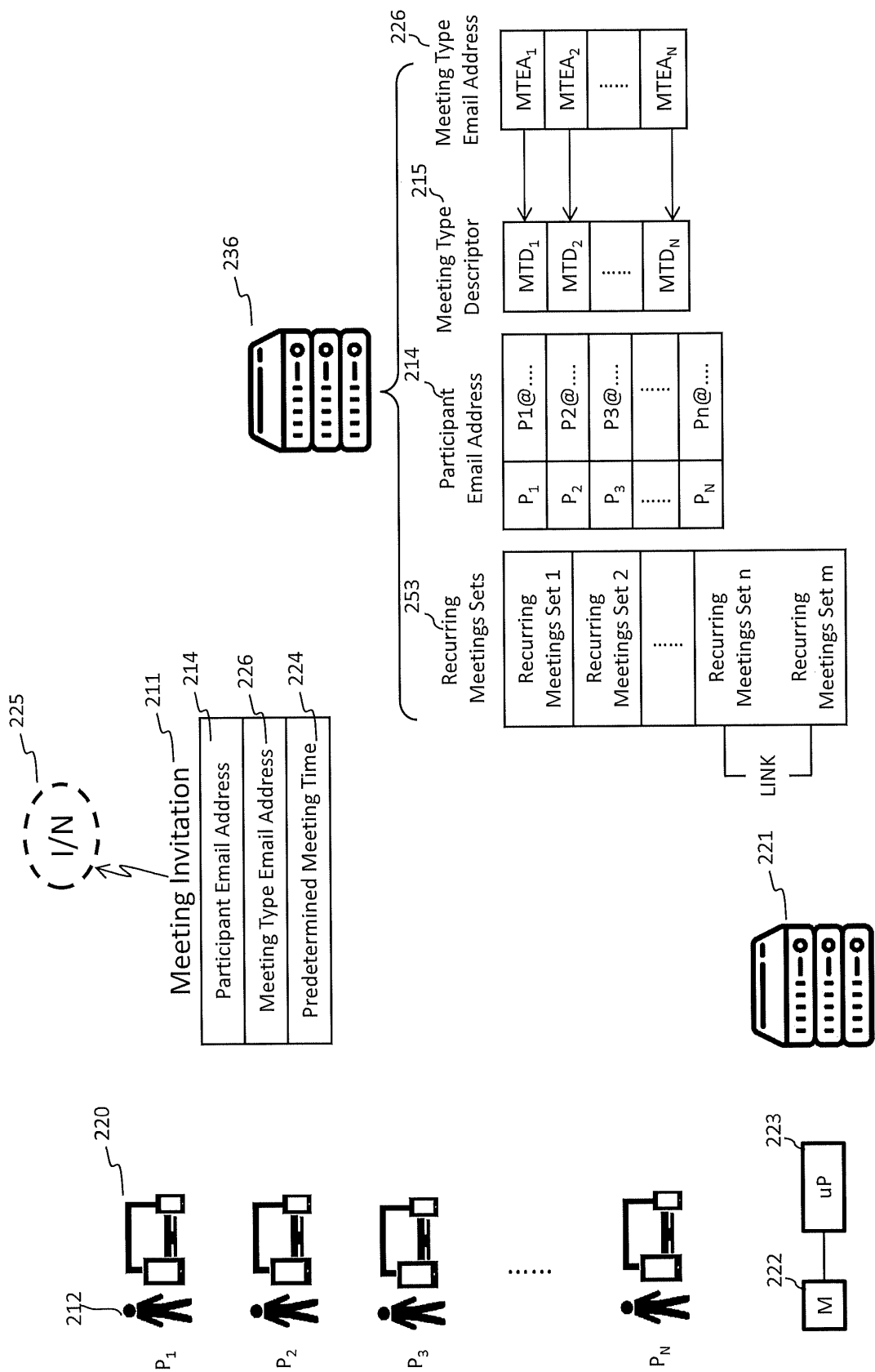
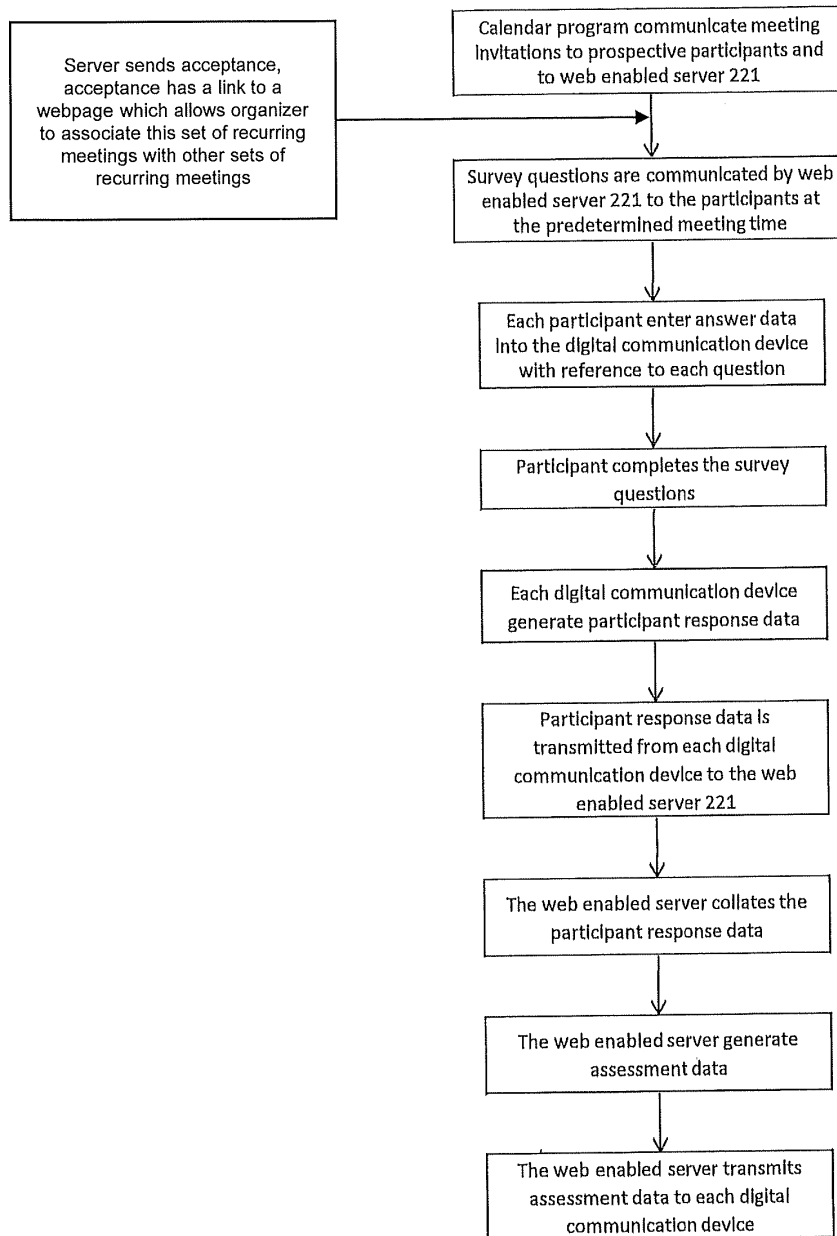


Fig 9AAA

Fig 9AAAA

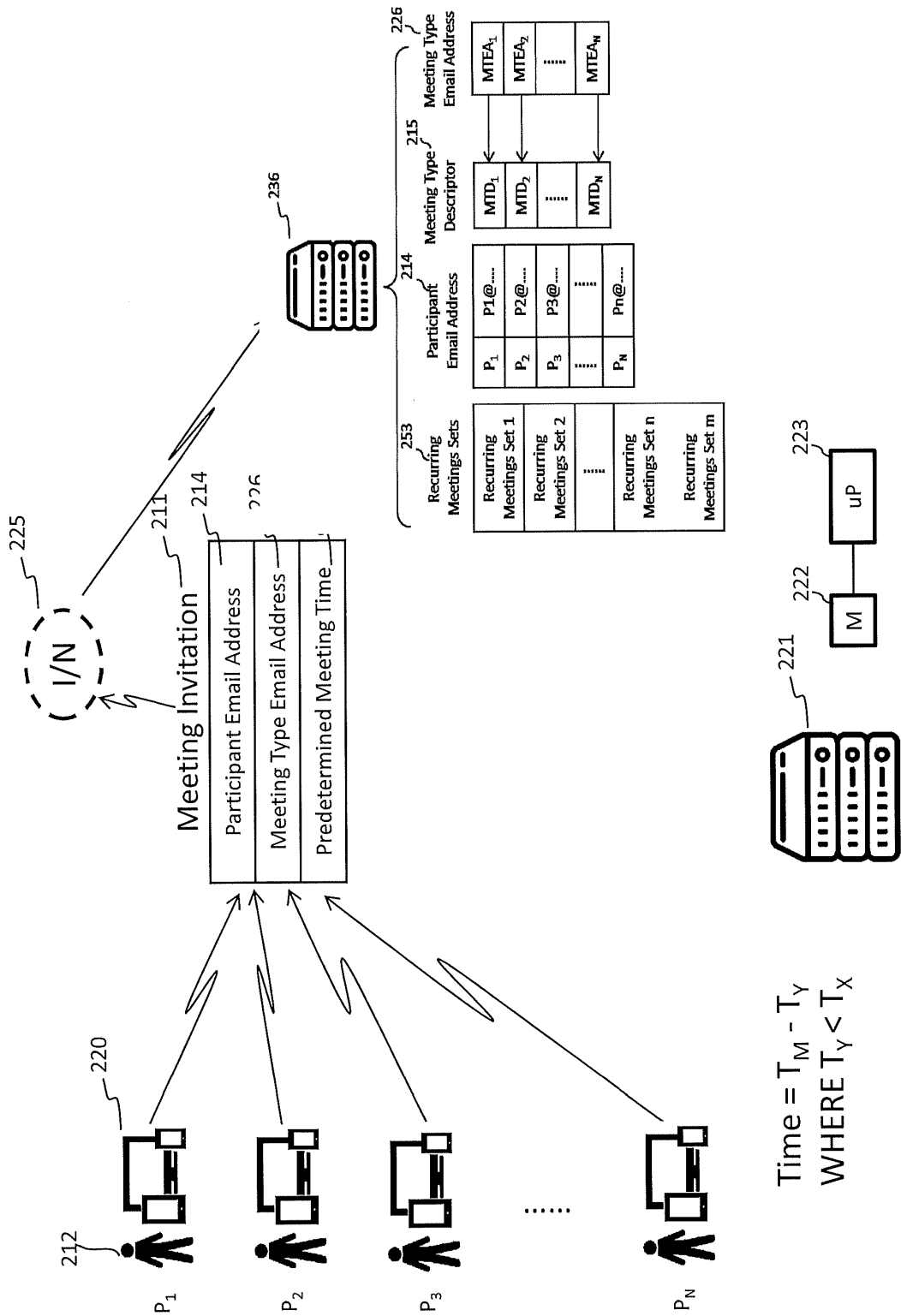


Fig 9B

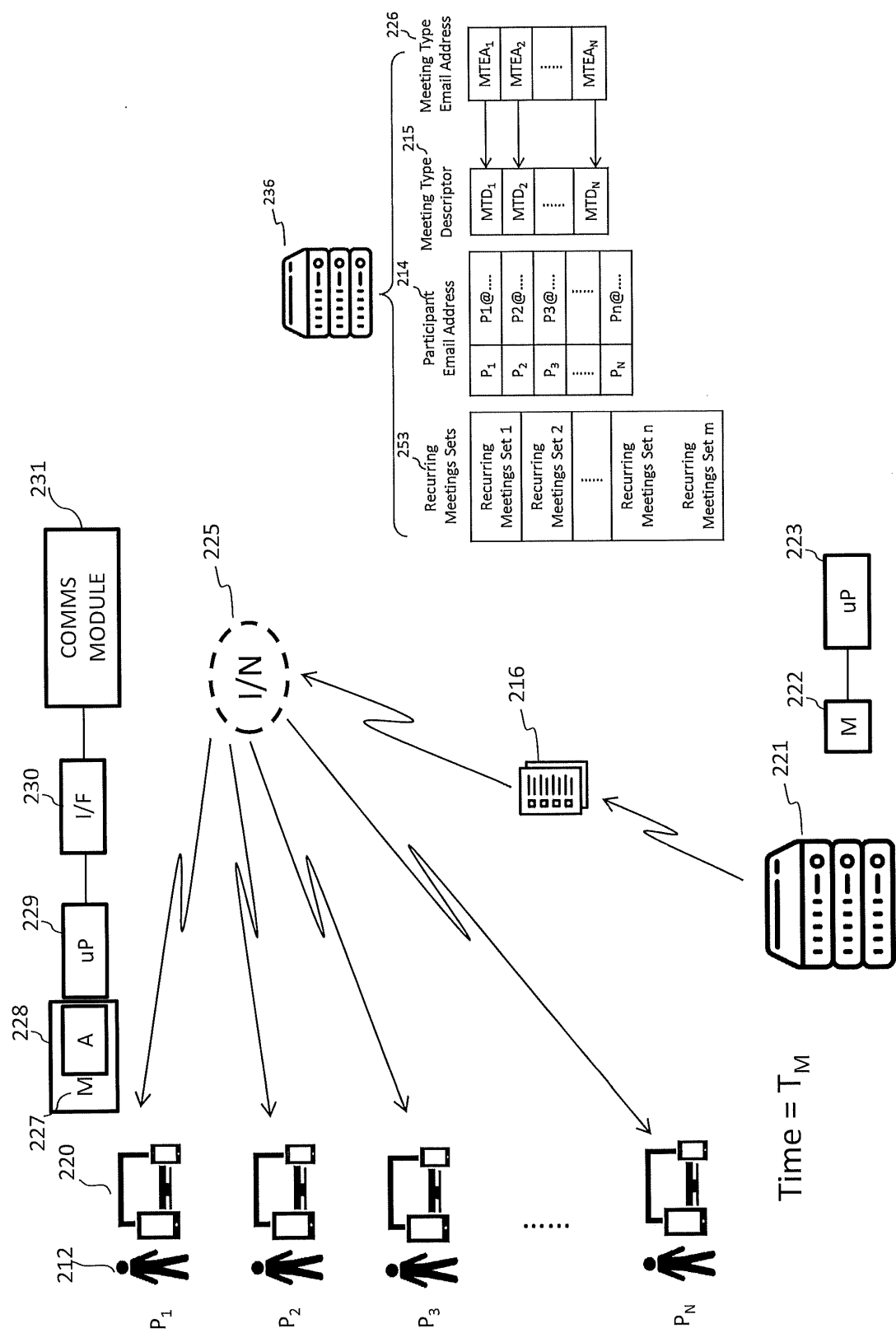


Fig 9C

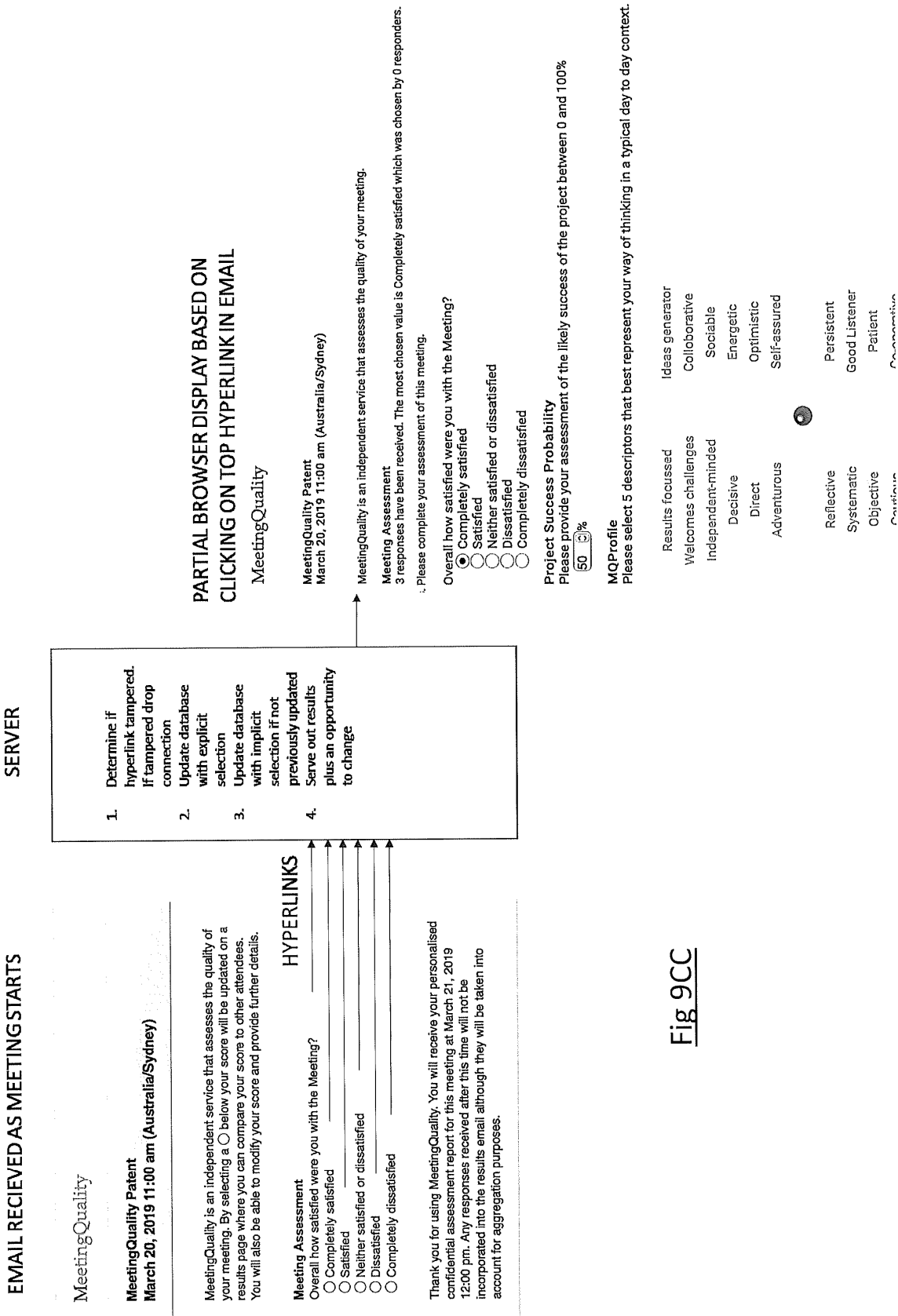


Fig 9CC

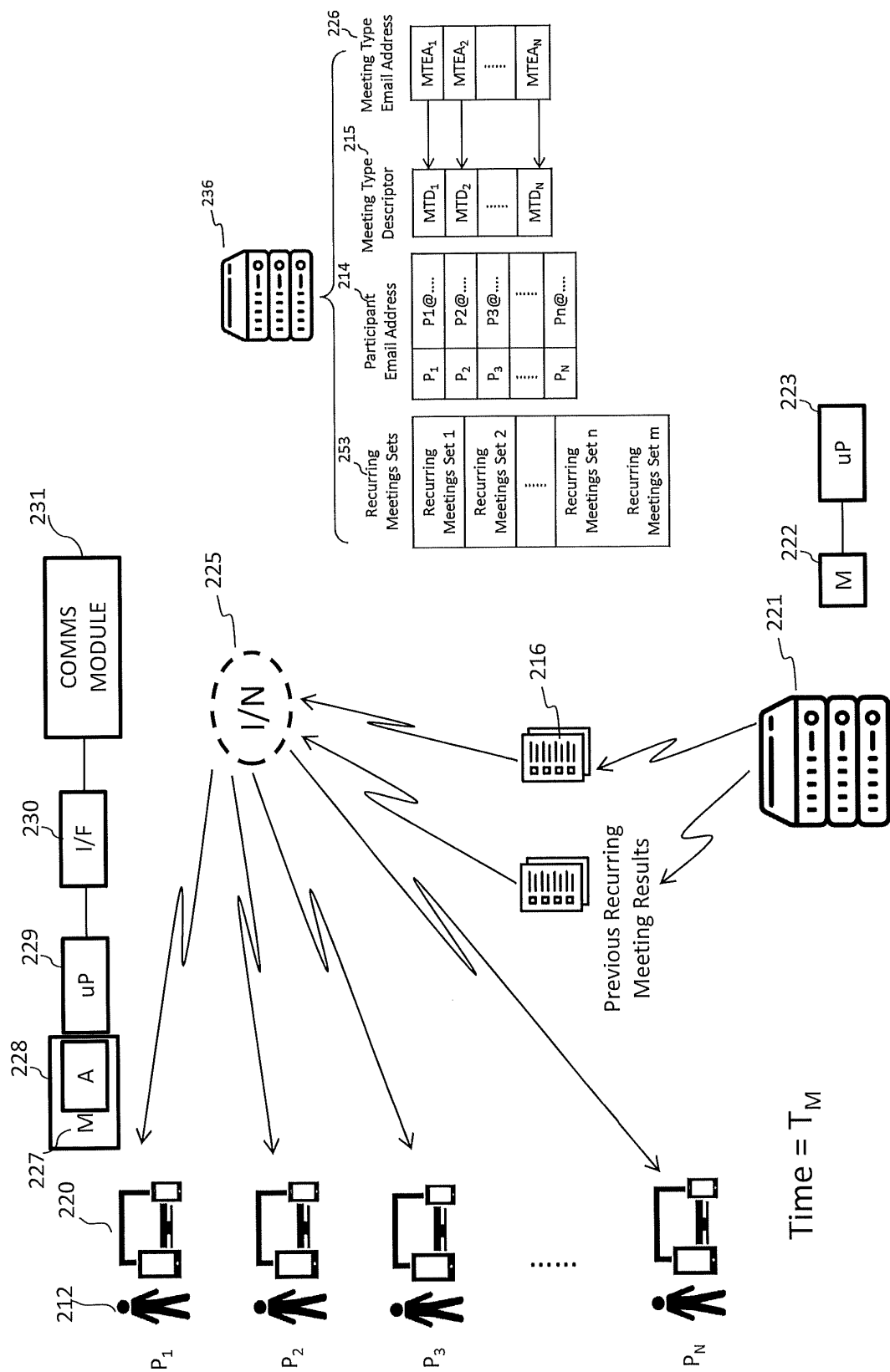


Fig 9D

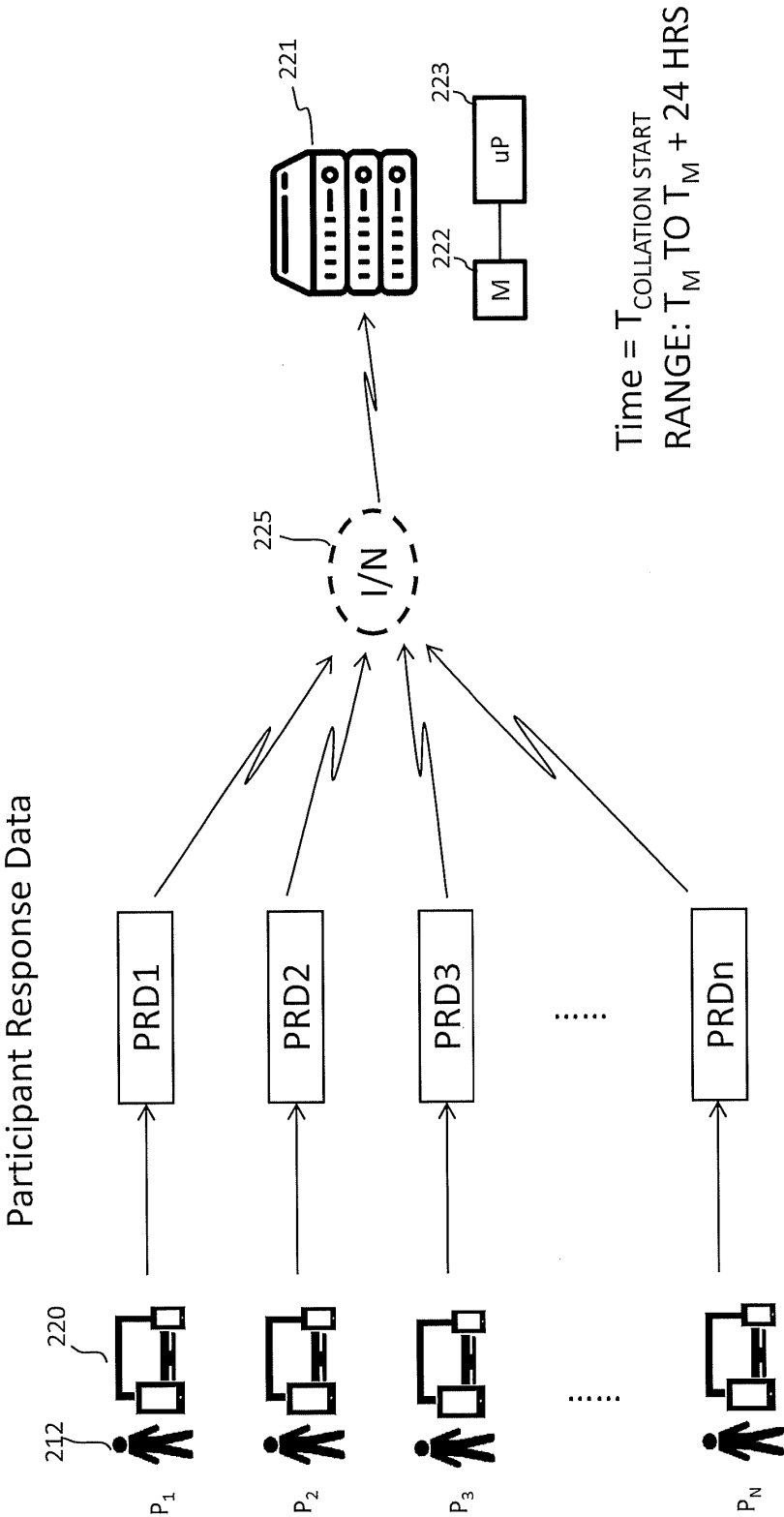


Fig 9E

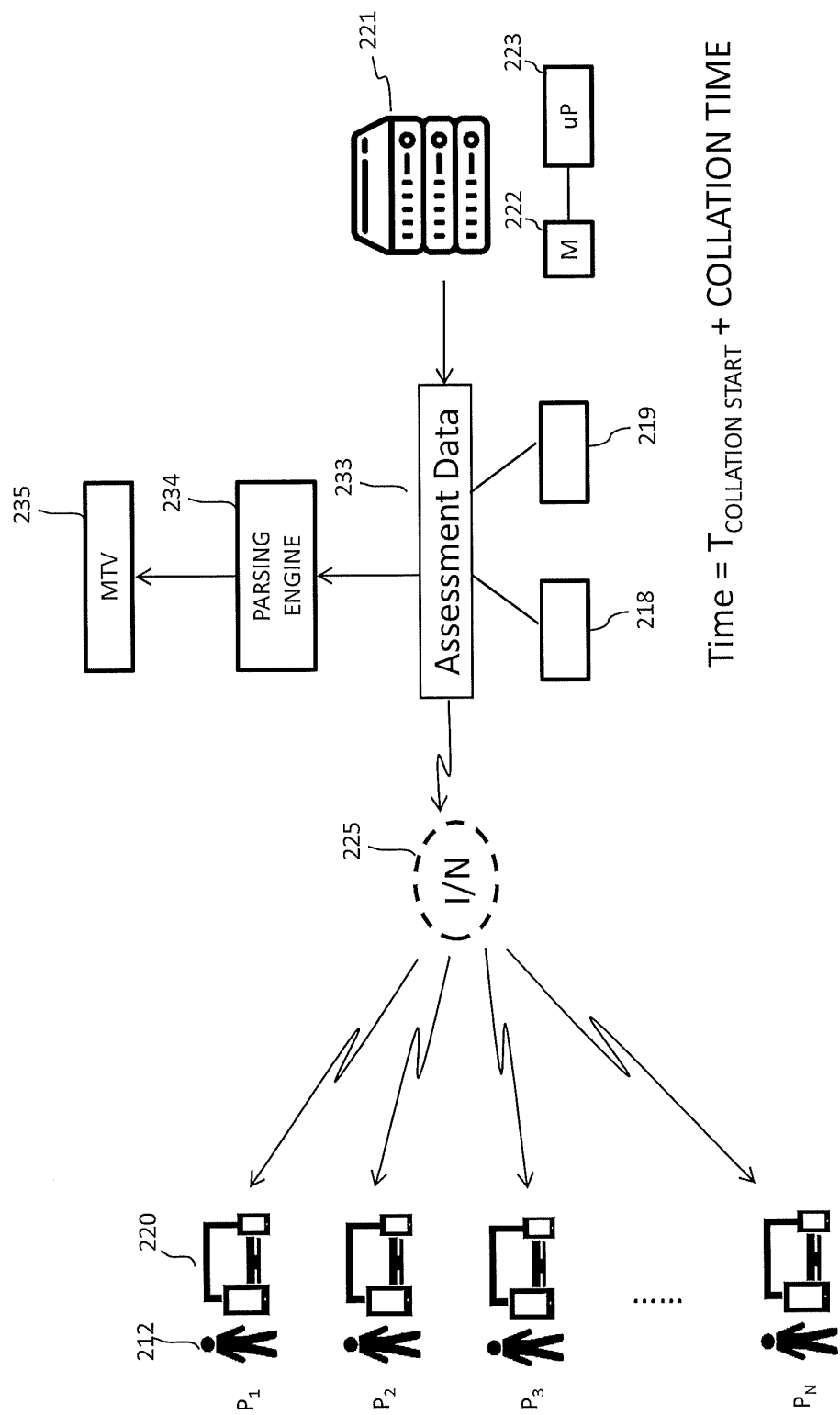


Fig 9F

251

1	Pattern	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
2																														
3	Questions																													
4	Checkboxes	x											x	x										x	x					
5	5 radio buttons (1)	x	x		x	x	x	x	x	x	x								x											
6	5 Radio buttons (2)											x																		
7	5 Radio buttons (3)																													
8	Attendee contribution	x	x		x	x	x	x	x	x																				
9	Input 0 to 100	x	x		x	x	x	x	x	x																				
10	4th meeting governance																													
11	input 0 to 10 (1)																													
12	input 0 to 10 (2)																													
13	input 0 to 10 (3)																													
14	input Double 0 to 10																													
15	3 radio button																													
16	Feedback	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
17	Attendee Advice (user defined contribution)																													
18																														
19	Responses																													
20	Bar Chart 2x3	x	x		x	x	x	x	x	x																				
21	Bar Chart 3x3																													
22	Bar Chart 5x2																													
23	Bar Chart Overlay																													
24	Time Series	x	x		x	x	x	x	x	x	x	x																		
25	Scatter Graph																													
26	Network Diagram	x	x		x	x	x	x	x	x	x	x	x	x	x	x	x													
27	Tables																													
28																														
29	Email Addresses (@meetingquality.com)																													
30	measure	x																												
31	measure.se	x																												
32	project																													
33	project.se																													
34	contract																													
35	contract.se																													
36	boqpc																													

PARAMETERS

Fig 10

[illegible]

Fig 11

252

252

```

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<tr><td style="font-family:Calibri,Arial,Helvetica,sans-serif; line-height:1.3;color:#666; font-
size:10px; padding:0; text-align:center">
All rights reserved. Copyright 2013-2018<a href="http://www.meetingquality.com">
MeetingQuality Pty Ltd</a></td>
</tr>
<tr><td style="font-family:Calibri,Arial,Helvetica,sans-serif; line-height:1.3;color:#666; font-
size:10px; padding:0; text-align:center">
31 Mountain View Cres, West Pennant Hills, Sydney, NSW Australia</td>
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</body>
</html>

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Fig 12

1447228 18	4 12 -1 10	Feedback
3 0		
1447229 19	4 12 -2 10	Place Feedback below and it will be sent to
each Attendee:	3 0	
1447230 20	4 12 1 10	
3 0		

Fig 13

```

<table role="presentation" style="border-collapse:collapse; width:100%;">
<tbody>
<tr><td style="font-family:Helvetica,Arial,sans-serif; line-height:1.3;color:#666; font-
size:10px; padding:0; text-align:"center"">
[ ] <b>Forget Me</b> To remove the history of all your responses and not to be listed as an
attendee at any future meetings. Hit reply, Scroll down to here and place an x between the
square brackets, then send the email.</td>
</tr>
<tr><td style="font-family:Helvetica,Arial,sans-serif; line-height:1.3;color:#666; font-
size:10px; padding:0; text-align:"center"">
[ ] <b>Unsubscribe</b> To Unsubscribe to MeetingQuality emails. Hit reply, Scroll down to
here and place an x between the square brackets, then send the email.</td>
</tr>
<tr><td style="font-family:Helvetica,Arial,sans-serif; line-height:1.3;color:#666; font-
size:10px; padding:0; text-align:"center"">
All rights reserved. Copyright 2013-2018<a href="http://www.meetingquality.com">
MeetingQuality Pty Ltd</a></td>
</tr>
<tr><td style="font-family:Helvetica,Arial,sans-serif; line-height:1.3;color:#666; font-
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31 Mountain View Cres, West Pennant Hills, Sydney, NSW Australia</td>
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Fig 14

```
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31 Mountain View Cres, West Pennant Hills, Sydney, NSW Australia</td>
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kCalendar:%kCalendar%k:</td>
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Fig 15

```

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Fig 16

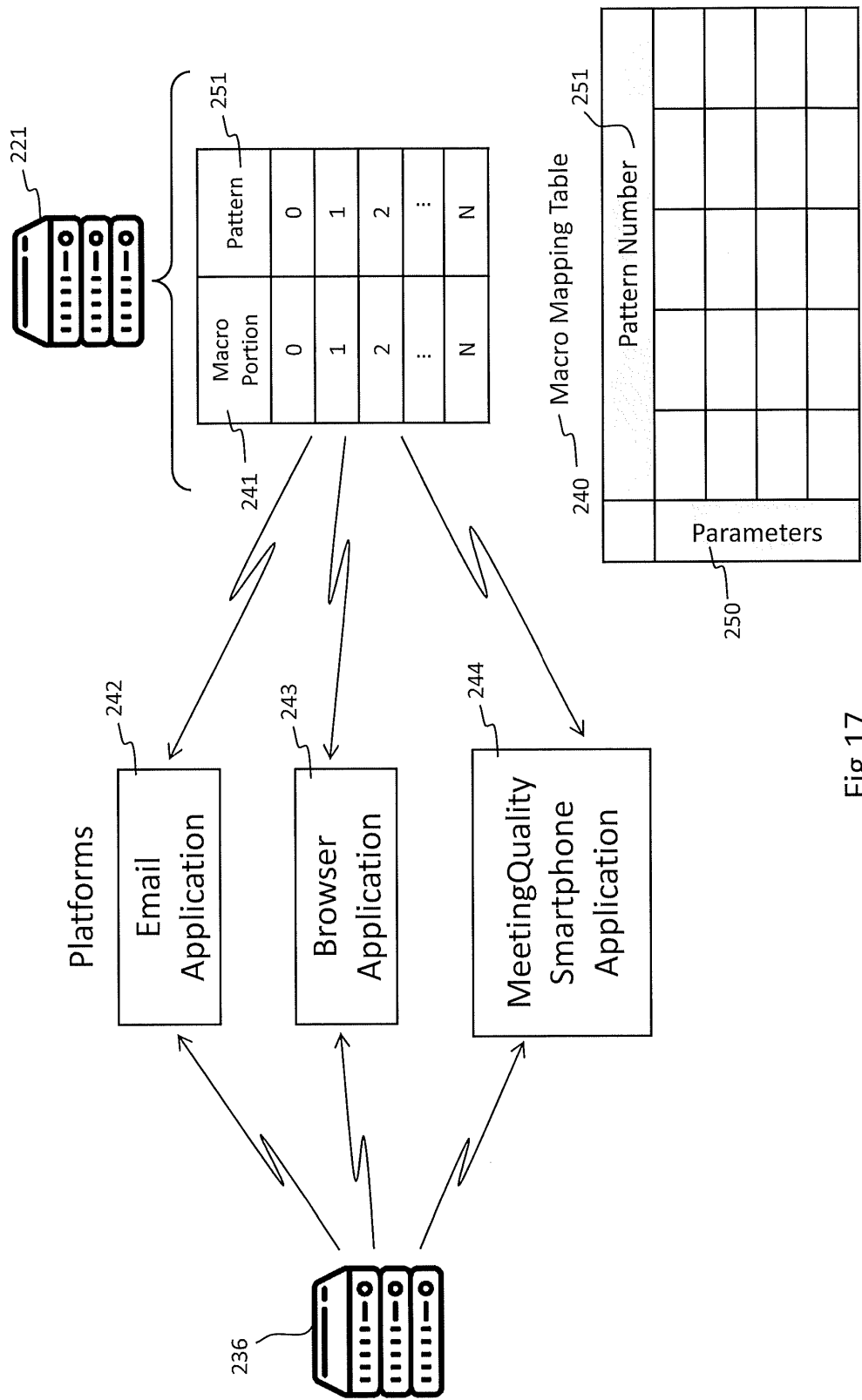


Fig 17

