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ELECTRONIC APPROVAL OF DOCUMENTS



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ABSTRACT

5 The invention provides assistance in organisational duties involving preparation and approval of documents, such as preparation and signing of resolutions by company directors. Documents are prepared and approved electronically using a predetermined process over a communications network. Data on status of the process is preferably available to the participants, and a register of records of the organisation is updated
10 after the document has been archived. In one embodiment the process is a resolution by directors, shareholders or other members of an organisation, and the criteria are derived from legislative or governing provisions relating to operation of the organisation.

15 (Fig. 1)