Abstract

PCs 10-1 to 10-5 are computers used by stuff members and each computer has function for making schedule information and application information correlated with the schedules in response to operation of each stuff member. A local server 20 is a computer which preserves the schedule information produced by the PCs 10-1 to 10-5, circulates application document information relating to the schedule information among the PCs, and manages approval conditions of the applications. Data of an application which has been approved are sent from the local server 20 to an account system not shown, where the data are subjected to account processing concerning the application.