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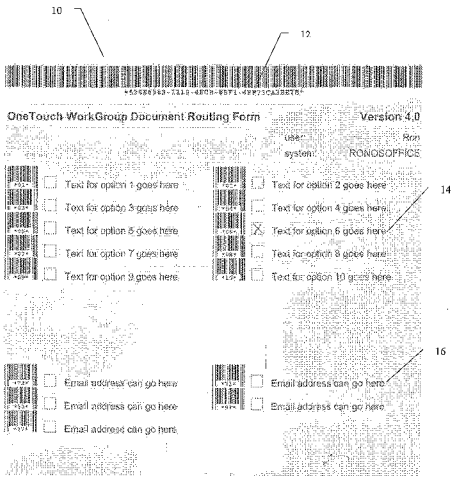
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[Continued on next page]

(54) Title: DOCUMENT ROUTING METHOD AND SOFTWARE THEREFOR



(57) Abstract: The invention claimed is a method for creating and utilizing a paper intermediary, ideally termed a document routing form, to serve as a lead sheet to set of documents to be scanned on a scanner connected to a computer, or a computer connected to a workgroup. computer readable data, such as bar code, printed on the routing form serve as data instructions to the inventive software to process a set of scanned documents in a variety of end outcome options. The document routing forms may be printed on an 8.5 by 11 inch sheet of paper, or on an adhesive type label, and contain selection options that determine an outcome to documents scanned. Options for end outcomes may include processing the scan as an email, a fax, or being sent to a User's electronic archive. The inventive software facilitates data retrieval from a secondary source such as a User's electronic archive to be utilized in the outcome process. The inventive method also allows for a combination of encoded data and hand written data to be read from a document routing form, and processed by a secondary program such as an email or fax program.

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IE, IS, IT, LT, LU, MC, NL, PL, PT, RO, SE, SI, SK, TR), OAPI patent (BF, BJ, CF, CG, CI, CM, GA, GN, GQ, GW, ML, MR, NE, SN, TD, TG)

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